



CITY OF  
**Port Adelaide Enfield**

## MINUTES

### MINUTES OF THE MEETING OF COUNCIL HELD ON TUESDAY 14 APRIL 2015 COMMENCING AT 7.06 P.M.

**PRESENT:** His Worship the Mayor, G. Johanson, Presiding Member  
Deputy Mayor, Councillor R. Guscott,  
Councillors V. McCluskey, P. Jamieson, H. Wright, C. Boan,  
G. Wilcock, K. Dinh, J.A. Croci, M. Iammarrone,  
C.J. Martin (from 7.48pm), P.R. McKay, A.J. Barca, P. Russell,  
M.A. Basham, M. Osborn and A.M. Hubycz (from 7.08pm).  
Acting City Manager, W. Iasiello  
Director Community Development, S. Melville  
Acting Director Technical Services, R. Tiggemann  
Director Corporate Services, S. Philpott  
Executive Research Officer, E. McGlashan  
Clerical Officer, D. Worden.

**APOLOGIES:** An apology for non-attendance had been received from  
Councillor M. Hogan.  
Apologies for late attendance had been received from  
Councillors A.M. Hubycz and C.J. Martin.

**LEAVE OF  
ABSENCE:** Nil

### **ANZAC DAY RECOGNITION**

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Cr. Hubycz entered the meeting at 7.08pm.

Mayor Gary Johanson advised Members of the passing of former Mayor of Charles Sturt, Harold Anderson early today and also former City of Enfield North East Ward Councillor Colin Maas who had passed away on 17<sup>th</sup> March 2015.

As a form of respect a minutes silence was held to honour the memory of the two Elected Members and for the upcoming 100<sup>th</sup> Anniversary of Anzac Day.

**ITEM 3. CONFIRMATION OF THE MINUTES**

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Cr. Wright moved that the minutes of the meetings of Council held on 10 March 2015 and Special Council on 18 March 2015, as per copies supplied to Members, be taken as read and confirmed.

Cr. Guscott seconded

CARRIED.

**ITEM 4. DEPUTATIONS - Nil**

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**ITEM 5. ADJOURNED DEBATE - Nil**

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**ITEM 6. WORKSHOPS**

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**ITEM 6.1 WORKSHOP - ELECTED MEMBER INFORMATION MANAGEMENT AND EMAIL USE - 3 MARCH 2015**

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Cr. Wilcock moved that the Acting City Manager's report titled "*Workshop- Elected Member Information Management and Email Use - 3 March 2015*" be received and noted.

Cr. Osborn seconded

CARRIED.

**ITEM 6.2 WORKSHOP - MEETING PROCEDURES - 4 MARCH 2015**

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Cr. Wilcock moved that the Acting City Manager's report titled "*Workshop - Meeting Procedures - 4 March 2015*" be received and noted.

Cr. Osborn seconded

CARRIED.

**ITEM 6.3 WORKSHOP - UPDATE & FUTURE DIRECTION FOR DEVELOPMENT OF TAPEROO PARK - 17 MARCH 2015**

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Cr. Wilcock moved that the Acting City Manager's report titled "*Workshop - Update & Future Direction for Development of Taperoo Park - 17 March 2015*" be received and noted.

Cr. Osborn seconded

CARRIED.

**ITEM 6.4          WORKSHOP - HANSON RESERVE MASTER PLAN  
PRESENTATION - 17 MARCH 2015**

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Cr. Wilcock moved that the Acting City Manager's report titled "*Workshop - Hanson Reserve Master Plan Presentation - 17 March 2015*" be received and noted.  
Cr. Osborn seconded CARRIED.

**ITEM 6.5          WORKSHOP - UPDATE - 30 YEAR PLAN FOR GREATER  
ADELAIDE AND NORTHERN ECONOMIC PLAN PRESENTATION  
- 18 MARCH 2015**

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Cr. Wilcock moved that the Acting City Manager's report titled "*Workshop - Update - 30 Year Plan for Greater Adelaide and Northern Economic Plan Presentation - 18 March 2015*" be received and noted.  
Cr. Osborn seconded CARRIED.

**ITEM 6.6          WORKSHOP - BY LAW REVIEW - 18 MARCH 2015**

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Cr. Wilcock moved that the Acting City Manager's report titled "*Workshop - By-Law Review - 18 March 2015*" be received and noted.  
Cr. Osborn seconded CARRIED.

**ITEM 7.          MAYOR'S REPORT**

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**ITEM 7.1          MAYOR'S REPORT - 1 MARCH 2015 TO 31 MARCH 2015**

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Cr. Russell moved that Mayor Gary Johanson's report titled "*Mayor's Report - 1 March 2015 to 31 March 2015*" be received and noted.  
Cr. Guscott seconded CARRIED.

**ITEM 8.          PETITIONS - Nil**

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**ITEM 9.          REPORTS BY COUNCIL DELEGATES AND REPRESENTATIVES  
- Nil**

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**ITEM 10. QUESTIONS WITHOUT NOTICE - Nil**

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**ITEM 11. QUESTIONS ON NOTICE - Nil**

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Cr. Basham moved that the Notice of Motion Item 14.6 Kirkby Circuit Common Wall Greenacres be brought forward and dealt with as the next item of business.

Cr. Russell seconded

CARRIED.

**ITEM 14.6 NOTICE OF MOTION - KIRKBY CIRCUIT COMMON WALL GREENACRES - CR. BASHAM**

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Cr. Basham moved that the Kirkby Circuit Residents Committee be donated one hundred litres of exterior paint in the colour 'classic cream' By Council for the purposes of painting the common wall between Kirkby Circuit, Greenacres and Council property, and be thereafter be donated twelve litres per annum or such lesser amount as required for painting over vandalism attacks on the wall, for a period of five years.

Cr. Russell seconded

CARRIED.

**ITEM 12. COUNCIL BUSINESS**

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**ITEM 12.1 DIRECTOR OF COMMUNITY DEVELOPMENT REPORT - STEPHEN MELVILLE**

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**ITEM 12.1.1 PARKS COMMUNITY CENTRE**

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Cr. Barca moved that the Director Community Development's report titled "*Parks Community Centre*" be received and noted.

Cr. Basham seconded

CARRIED.

**ITEM 12.1.2 KLEMZIG RESERVE OUTDOOR CINEMA**

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Cr. Barca moved that the Director Community Development's report titled "*Klemzig Reserve Outdoor Cinema*" be received and noted.

Cr. Basham seconded

CARRIED.

**ITEM 12.1.3 CLOSURE OF HAMPSTEAD REHABILITATION CENTRE AND MODBURY AND QEH EMERGENCY DEPARTMENT**

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Refer Page CL - 235

**ITEM 12.1.4 PROPOSED DOG REGISTRATION FEES 2015-2016**

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Cr. Barca moved that Council resolves as follows:

1. That the Director Community Development's report titled "*Proposed Dog Registration Fees 2015-2016*" be received and noted.
2. That Council increase its base registration fee to \$70 per dog registration and \$65.00 per business registration, with rebates and concession offered as follows:
  - 2.1 50% rebate for desexed dog.
  - 2.2 10% rebate for microchipped dog.
  - 2.3 10% rebate for dog obedience trained dog (as defined by the Board).
  - 2.4 50% rebate for specified concession card holders (applied after all other rebates).
  - 2.5 75% rebate for working dogs (no additional rebates).
  - 2.6 75% rebate for registered racing greyhounds (no additional rebates).
  - 2.7 Nil fee for Guide dogs, disability dogs and therapeutic dogs (case by case basis to be assessed by the Dog & Cat Management Board).
  - 2.8 Nil fee for first registration of dogs adopted through the Animal Welfare League or RSPCA animal shelters.
  - 2.9 50% rebate for 'puppies' registered less than 6 months of age.
  - 2.10 50% rebate for half-year registration.
  - 2.11 \$7.50 transfer fee.
  - 2.12 \$7.50 replacement disc.
  - 2.13 \$10 penalty as late registration fee.
  - 2.14 \$82.80 impound recovery fee.
  - 2.15 \$26.30 daily holding (sustenance) fee.

Cr. Basham seconded

CARRIED.

**ITEM 12.1.5 DRAFT SA WASTE STRATEGY 2015-2020 AND ESTABLISHMENT OF GREEN INDUSTRIES SA CONSULTATION PAPER - IMPLICATIONS FOR COUNCIL**

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Refer Page CL - 235

**ITEM 12.1.6 EVENTS SPONSORSHIP PROGRAM - SELECTION PANEL NOMINATIONS**

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Refer Page CL - 235

**ITEM 12.1.7 COMMUNITY & CULTURAL DEVELOPMENT GRANTS PROGRAM - SELECTION PANEL NOMINATIONS**

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Refer Page CL - 236

**ITEM 12.1.8 OUTSTANDING MATTERS - DIRECTOR COMMUNITY DEVELOPMENT**

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Cr. Barca moved that the Director Community Development's report titled "*Outstanding Matters - Director Community Development*" be received and noted.

1. Modbury Emergency Department
2. QEH Emergency Department
3. Closure of Hampstead Rehabilitation Centre
4. Oakden Community and Recreation Hub

Cr. Basham seconded

CARRIED.

**ITEM 12.1.3 CLOSURE OF HAMPSTEAD REHABILITATION CENTRE AND  
MODBURY AND QEH EMERGENCY DEPARTMENT**

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Cr. Osborn moved that Council resolves as follows:

1. That the Director of Community Development's report titled "*Closure of Hampstead Rehabilitation Centre and Modbury and QEH Emergency Departments*" be received and noted.
2. Council administration will report to Council on the outcome of the request to have Minister Snelling attend Council for Transforming Health Workshop.
3. If we do not have confirmation from the Minister or the Minister's delegate within six weeks from the date of the letter that Council write again to the Minister's office.

Cr. Barca seconded

CARRIED.

**ITEM 12.1.5 DRAFT SA WASTE STRATEGY 2015-2020 AND  
ESTABLISHMENT OF GREEN INDUSTRIES SA CONSULTATION  
PAPER - IMPLICATIONS FOR COUNCIL**

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Cr. Wright moved that Council resolves as follows:

1. That the Director Community Development's report titled "*Draft SA Waste Strategy 2015-2020; and Establishment of Green Industries SA Consultation Paper - Implications for Council*" be received and noted.
2. That a workshop be arranged as soon as possible to discuss the Draft SA Waste Strategy 2015-2020.

Cr. Iammarrone seconded

CARRIED.

**ITEM 12.1.6 EVENTS SPONSORSHIP PROGRAM - SELECTION PANEL  
NOMINATIONS**

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Cr. Russell moved that Council resolve as follows:

1. That the Director Community Development's report titled "*Events Sponsorship Program - Selection Panel Nominations*" be received and noted.
2. That Councillors McCluskey, Jamieson, Wright, Guscott, Basham, and Osborn be appointed to the Port Adelaide Enfield Events Sponsorship Program Selection Panel for the 2015/2016 financial year rounds of applications.

Cr. Barca seconded

CARRIED.

**ITEM 12.1.7 COMMUNITY & CULTURAL DEVELOPMENT GRANTS PROGRAM - SELECTION PANEL NOMINATIONS**

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Cr. Russell moved that Council resolves as follows:

1. That the Director Community Development's report titled "*Community and Cultural Development Grants Program - Selection Panel Nominations*" be received and noted.
2. That Councillors McCluskey, Jamieson, Boan, Russell, Basham and Osborn be appointed to the Port Adelaide Enfield Community and Cultural Development Grants Program Selection Panel for the 2015/2016 financial year round of applications.

Cr. Dinh seconded

CARRIED.

**ITEM 12.2 ACTING DIRECTOR OF TECHNICAL SERVICES REPORT - ROBERT TIGGEMANN**

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**ITEM 12.2.1 PARKING CONTROL - RAMSAY AVENUE, HILLCREST**

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Cr. Barca moved that Council resolves as follows:

1. That the Acting Director Technical Services' report titled "*Parking Control – Ramsay Avenue, Hillcrest*" be received and noted.
2. That pursuant to the provisions of Section 17 of the Road Traffic Act 1961 and Clause A of the Minister's General Approval dated 22 August 2013, Council hereby declares:
  1. **The following areas are public places:**

**Prohibited Zone – No Stopping Zone**

4PZ001, Ramsay Avenue, Hillcrest, south side, between 95 metres to 98.5 metres west of the western kerb face of Dauntless Street, to apply at all times.

Cr. McKay seconded

CARRIED.

**ITEM 12.2.2 PARKING CONTROL - FORMBY CRESCENT, PORT ADELAIDE**

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Refer Page CL - 271



**ITEM 12.2.3 PARKING CONTROL - DIANNE STREET, KLEMZIG**

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Cr. Barca moved that Council resolves as follows:

1. That the Acting Director Technical Services' report titled "*Parking Control – Dianne Street, Klemzig*" be received and noted.
2. That pursuant to the provisions of Section 17 of the Road Traffic Act 1961 and Clause A of the Minister's General Approval dated 22 August 2013, Council hereby declares:

**1. The following areas are revoked:**

**Prohibited Zone – No Stopping Zone**

NS918, Dianne Street, Klemzig, north side, between 0 metres to 21 metres west of the western boundary of Hay Street, to apply from 3 pm – 4 pm, school days.

**Parking Zone – No Stopping Zone**

Dianne Street, Klemzig, north side, between 21 metres to 145 metres west of the western boundary of Hay Street, to apply from 9 pm – 5 pm, Monday - Friday.

**Parking Zone – No Stopping Zone**

Dianne Street, Klemzig, north side, between 10 metres to 20 metres east of the eastern kerb face of OG Road, to apply at all times.

**2. The following parts of the public places are:**

**Restricted Parking Zone – No Stopping Zone**

NS2560, Dianne Street, Klemzig, north side, between 10 metres to 184 metres east of the eastern kerb face of OG Road, to apply at all times.

Cr. McKay seconded

CARRIED.

**ITEM 12.2.4 PARKING CONTROL - CANNON ST, PORT ADELAIDE**

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Cr. Barca moved that Council resolves as follows:

1. That the Acting Director Technical Services' report titled "*Parking Control – Cannon St, Port Adelaide*" be received and noted.

2. That pursuant to the provisions of Section 17 of the Road Traffic Act 1961 and Clause A of the Minister's General Approval dated 22 August 2013, Council hereby declares:

**1. The following areas are revoked:**

**Restricted Parking Area – Permit Parking**

PE-60, Cannon Street, Port Adelaide, Northern half of the roadway, from 10 metres west of the T-intersection with Commercial Road, to 16 metres west of the said T-intersection. Exemptions for holders of a disabled driver permit only.

**Parking Area – One Hour Time Limit**

1PZ-308, Cannon Street, Port Adelaide, Northern half of the roadway, from 16 metres west of the T-intersection with Commercial Road, to 23.7 metres west of the said T-intersection, to apply from 7.00 am – 5.00 pm, Any Day.

**Parking Area – One Hour Time Limit**

Cannon Street, Port Adelaide, south side of the roadway, from 15 metres to 31.5 metres west of the western kerb face of Commercial Road, to apply from 7.00 am – 5.00 pm, Any Day.

**2. The following parts of the public places are:**

**Restricted Parking Zone – Disability Permit Zone**

PE147, Cannon Street, Port Adelaide, north side, between 15.5 metres to 20.5 metres west of the western kerb face of Commercial Road, to apply at all times.

**Parking Zone – 2 Hour Time Limit**

2PZ335, Cannon Street, Port Adelaide, north side, between 20.5 metres to 39.5 metres west of the western kerb face of Commercial Road, to apply 8 am – 6 pm, Monday – Friday and 8 am – 12 noon, Saturday.

**Prohibited Zone – No Stopping Zone**

NS2560, Cannon Street, Port Adelaide, south side, between 10 metres to 31.5 metres west of the western kerb face of Commercial Road, to apply at all times.

Cr. McKay seconded

CARRIED.

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**ITEM 12.2.5 PARKING CONTROL - MILITARY RD, LARGS NORTH**

Refer Page CL - 271

**ITEM 12.2.6 PARKING CONTROL - CAMERON AVENUE, GILLES PLAINS**

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Cr. Barca moved that Council resolves as follows:

1. That the Acting Director Technical Services' report titled "*Parking Control – Cameron Avenue, Gilles Plains*" be received and noted.
2. That pursuant to the provisions of Section 17 of the Road Traffic Act 1961 and Clause A of the Minister's General Approval dated 22 August 2013, Council hereby declares:

**1. The following areas are revoked:**

**Restricted Parking Zone – No Stopping Zone**

NP 300, Cameron Avenue, Gilles Plains, east side, between 0 to 24.5 metres south of the southern boundary of Millbank Avenue, to apply at all times.

**Restricted Parking Zone – No Stopping Zone**

NP 288, Cameron Avenue, Gilles Plains, west side, between 0 to 24.5 metres south of the southern boundary of Millbank Avenue, to apply at all times.

**Restricted Parking Zone – No Stopping Zone**

4PZ003, Cameron Avenue, Gilles Plains, east side, between 56 metres and 125 metres northward of the northern junction with North East Road, to apply at all times.

**Restricted Parking Zone – No Parking Zone**

NP138, Park Terrace, Gilles Plains, north side, between 0 metres and 39 metres west of the western boundary of Cameron Avenue.

**2. The following parts of the public place are:**

**Restricted Parking Zone – 4 Hour Parking**

4PZ004, Cameron Avenue, Gilles Plains, east side, between 56 metres and 84 metres north of the northern kerb face of North East Road, to apply at all times.

**Restricted Parking Zone – Disability Permit Zone**

PE146, Cameron Avenue, Gilles Plains, east side, between 84 metres and 91 metres north of the northern kerb face of North East Road, to apply at all times.

**Restricted Parking Zone – No Stopping Zone**

NS2554, Cameron Avenue, Gilles Plains, east side, between 10 metres and 73 metres south of the southern kerb face of Burman Avenue along the prolongation of the kerb to Park Terrace, to apply at all times.

**Restricted Parking Zone – No Stopping Zone**

NS2555, Cameron Avenue, Gilles Plains, west side, between 40 metres and 87 metres south of the southern kerb face of Milbank Avenue along the prolongation of the kerb to Park Terrace, to apply at all times.

**Restricted Parking Zone – No Stopping Zone**

NS2556, Park Terrace, Gilles Plains, north side, between 40 metres and 59 metres west of the western kerb face of Cameron Avenue, to apply at all times.

Cr. McKay seconded

CARRIED.

**ITEM 12.2.7 OAKDEN / HILLCREST 40 KM/H PRECINCT**

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Cr. Barca moved that Council resolves as follows:

1. That the Acting Director Technical Services' report titled "*Oakden / Hillcrest 40km/h Precinct*" be received and noted
2. That Council abandons the proposal to implement a 40 zone for Oakden / Hillcrest.
3. That Council Administration continues to investigate treatments for Ross Smith Boulevard to improve pedestrian safety.

Cr. McKay seconded

CARRIED.

**ITEM 12.2.8 ALBERTON TRAFFIC STUDIES**

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Refer Page CL - 271

**ITEM 12.2.9 CHURCH STREET AND DALE STREET ROUNDABOUT**

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Cr. Barca moved that Council resolves as follows:

1. That the Acting Director Technical Services' report titled "*Church Street and Dale Street Over-bout*" be received and noted.
2. That Council Administration responds to and addresses the recommendations of the Road Safety Audit report for the length of Church Street.

Cr. McKay seconded

CARRIED.

### **ITEM 12.2.10 ALBERTON OVAL EASTERN FLANK MOUNDING**

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Refer Page CL - 272

### **ITEM 12.2.11 AVENUES OF HONOUR**

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Refer Page CL - 272

### **ITEM 12.2.12 POLICY REVIEW - TS01 A-DOUBLE VEHICLES**

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Cr. Barca moved that Council resolves as follows:

1. That the Acting Director Technical Services' report titled "*Policy Review - TS01 A-Double Vehicles*" be received and noted.
2. That the following policy - TS01 A-Double Vehicles be adopted.

Council Policy

#### **A-Double Vehicles**

TS01

#### **Prepared By:**

Technical Services Administration

#### **Date last updated:**

11 March 2014

#### **First Issued**

22 March 2015

#### **Date of Next Review**

April 2017

#### **Applicable Legislation**

Local Government Act 1999

Road Traffic Act 1961

Road Traffic Regulations 1999

Heavy Vehicle National Law (SA) 2013

#### **City Plan**

##### **Goal:**

A strong and sustainable local economy built on the growth of a diverse range of economic activities that provide employment and other benefits for the community

##### **Objective:**

An integrated transport system that is safe, efficient, convenient and sustainable, and that encourages the use of alternative forms of transport.

### **Related Policies**

TS02 B-Double Vehicles  
TS04 Heavy Vehicles Access

### **Related Documents**

Code of Practice for Road Trains, DPTI, 19 August 2011  
Information Guide for Road Trains, DPTI, 19 August 2011  
Gazette Notice Operation of Road Train Vehicles in South Australia, DPTI, 19 August 2011  
National Class 2 Heavy Vehicle Road Train Authorisation (notice) 2014 (no.1)

### **Responsible Section**

Technical Services Administration

### **Responsible Directorate**

Technical Services

### **Delegation**

Refer to Delegations and Sub-delegations Manual

### **Purpose/Objective**

To facilitate improved access for Department of Planning, Transport and Infrastructure (DPTI) accredited A-Double operators accessing Council roads in line with the Port Adelaide Enfield (City) Development Plan.

### **Scope**

This policy shall apply to A-Double vehicles requiring access to:

1. Council roads that fall outside general and light industry zones, as specified in the Port Adelaide Enfield (City) Development Plan.
2. Council roads that fall within general industry and light industry zones as specified in Council's Development Plan.

### **Principles**

Council recognises the need to develop and promote heavy vehicle access routes to support economic activity through the Council area, while minimising potential impacts on residents.

### **Policy**

1. A-Double access on Council roads, that fall outside general and light industry zones (as specified in the Port Adelaide Enfield City Development Plan) will require formal approval of Council.

2. A-Double access on Council roads, that fall within general industry and light industry zones (as specified in the Port Adelaide Enfield City Development Plan) may be approved at the discretion of the delegated authority.
3. Access will be allowed for DPTI accredited Road Train operators on Council maintained roads within general and light industry zones as specified in the Port Adelaide Enfield (City) Development Plan.
4. Permits for access on other than gazetted routes under the gazette notice "Operation of Road Train Vehicles in South Australia" dated 19 August 2011 will be granted on a twelve month (12) renewable basis. (Gazette notices, authorities and exemptions (however described) currently in force across states and territories will be remade under the Heavy Vehicle National Law)
5. Permits for access will be granted by National Heavy Vehicle Regulator after Council has reviewed the application.
6. Due regard will be given to the "Code of Practice for Road Trains" and "Information Guide for Road Trains" both dated August 2011.

## Definitions

**Road Train** means a vehicle combination made up of a prime mover towing two semi-trailers known as a double road train (A-Double), or a prime mover towing three semi-trailers known as a triple road train (B-Triple).

**A-Double** means the first semi-trailer is connected to the prime mover by a fifth wheel coupling. The subsequent semi-trailer is supported by a converter dolly which is coupled to the trailer in front by a drawbar and tow coupling.

**B-Triple** - The first semi-trailer is connected to the prime mover by a fifth wheel coupling, the second semi-trailer is connected to the first semi-trailer by a fifth wheel coupling and the third semi-trailer is connected to the second semi-trailer by a fifth wheel coupling.

Cr. McKay seconded

CARRIED.

## **ITEM 12.2.13 POLICY REVIEW - TS02 B-DOUBLE VEHICLES**

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Cr. Barca moved that Council resolve the following:-

1. That the Acting Director Technical Services' report titled "*Policy Review - TS02 B-Double Vehicles*" be received and noted; and
2. That the following policy - TS02 - B-Double Vehicles be adopted.

Council Policy

**B-Double Vehicles**

TS02

**Prepared By:**

Technical Services Administration

**Date Last Update:**

11 March 2014

**First Issued**

22 March 2005

**Date of Next Review:**

April 2017

**Applicable Legislation**

Local Government Act 1999

Road Traffic Act 1961

Road Traffic Regulations 1999

Heavy Vehicle National Law (SA) 2013

**City Plan**

**Goal:**

A strong and sustainable local economy built on the growth of a diverse range of economic activities that provide employment and other benefits for the community.

**Objective:**

An integrated transport system that is safe, efficient convenient and sustainable and that encourages the use of alternative forms of transport.

**Related Policies**

- TS01 A-Double Vehicles
- TS04 Heavy Vehicle Access

**Related Documents**

- Operation of B-Double Vehicles up to 25m in Length, DPTI, 17 June 2011
- Code of Practice for B-Doubles, DPTI, 17 June 2011
- Information Guide for B-Doubles, DPTI, 17 June 2011
- National Class 2 Heavy Vehicle B-Double Authorisation (notice) 2014 (no.2)

**Responsible Section**

Technical Services Administration

**Responsible Directorate**

Technical Services

**Delegation**

Refer to Delegations and Sub-delegations Manual

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## **Purpose/Objective**

To facilitate improved access for Department of Planning, Transport and Infrastructure (DPTI), accredited B-Double and Medium Articulated Vehicle Operators accessing Council roads in line with the Port Adelaide Enfield (City) Development Plan.

## **Scope**

This policy shall apply to B-Double and Medium Articulated vehicles requiring access to:

1. Council maintained roads that fall outside general and light industry zones, as specified in the Port Adelaide Enfield (City) Development Plan.
2. Council roads that fall within general industry and light industry zones as specified in Council's Development Plan.

## **Principles**

Council recognises the need to develop and promote heavy vehicle access routes to support economic activity through the Council area, while minimising potential impacts on residents.

## **Policy**

1. B-Double access on Council roads, that fall outside general light industry zones (as specified in the Port Adelaide Enfield City Development Plan) will require formal approval of Council.
2. B-Double access on Council roads, that fall within general industry and light industry zones (as specified in the Port Adelaide Enfield City Development Plan) may be approved at the discretion of the delegated authority.
3. Access will be allowed for B-Double and Medium Articulated operators on Council maintained roads within general and light industry zones as specified in the Port Adelaide Enfield (City) Development Plan.
4. Permits for access on other than gazetted routes under the gazette notice "Operation of B-Double Vehicles up to 25m in Length" dated 17 June 2011 will be granted on a twelve (12) month renewable basis. (Gazette notices, authorities and exemptions (however described) currently in force across states and territories will be remade under the Heavy Vehicle National Law.)
5. Heavy vehicle permits for Council managed Roads will be granted by the National Heavy Vehicle Regulator after review by Council Administration.

6. Council Administration may require an operator to provide a Route Assessment by an Accredited Route Assessor.
7. Due regard will be given to the "Code of Practice for B-Doubles", and the "Information Guide for B-Doubles", both dated 17 June 2011, published by DPTI.

## Definitions

**B Double** means a vehicle combination consisting of a prime mover towing two semi-trailers where:

- the first semi-trailer is connected to the prime mover by a fifth wheel coupling;
  - the second semi-trailer is connected to the first semi-trailer by a fifth wheel coupling; and
  - the constructed overall length of the combination does not exceed 25 metres.
- Cr. McKay seconded CARRIED.

## **ITEM 12.2.14 POLICY REVIEW - TS03 CROSSOVER CONTRIBUTION**

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Cr. Barca moved that Council resolves as follows:

1. That the Acting Director Technical Services' Report titled "*Policy Review - TS03 Crossover Contribution*" be received and noted.
2. That the following policy - TS03 Crossover Contribution be adopted.

Council Policy

### **Crossover Contribution**

TS03

#### **Prepared By:**

Technical Services Administration

Date last updated:

11 March 2014

#### **First Issued**

22 March 2005

#### **Date of Next Review**

April 2017

#### **Applicable Legislation**

Nil

### **City Plan**

#### **Goal:**

A vibrant and attractive City that is well-planned and accessible, with safe and healthy places to live, work and play.

**Objective:**

A high level of customer service for internal and external Stakeholders

**Related Policies**

Nil

**Related Documents**

Nil

**Responsible Section**

Works Construction

**Responsible Directorate**

Technical Services

**Delegation**

Refer to Delegations and Sub-delegations Manual

## **Purpose/Objective**

To define circumstances in which Council may provide financial assistance towards the construction of crossovers for residential, commercial and industrial properties.

## **Scope**

This policy will be used in assessing applications for financial assistance in the construction of crossovers for residential, commercial and industrial properties.

## **Principles**

Council is committed to maintaining a high standard of infrastructure, to ensure safety, accessibility and amenity within the City

## **Policy**

1. Funding towards crossovers will be provided in accordance with this policy to a maximum of \$6,000.
2. Council will provide financial assistance towards construction of one crossover per property in the following circumstances:
  - Residential Crossovers
  - Where the length of crossover is in excess of 4 metres long as measured from the kerb to the property boundary and is a maximum of width of 3 metres. Financial assistance applies to only that portion of the crossover which exceeds 4 metres at 3 metres wide.
  - Commercial and Industrial Crossovers

- Where the length of crossover which is in excess of 4 metres long as measured from the kerb to the property boundary to a maximum width of 6 metres. Financial assistance applies to only that portion of the crossover which exceeds 4 metres at 6 metres wide.
- The crossover must be constructed in accordance with Council Specification.
- Crossovers can be constructed by the property owners, The value of reimbursement will be the lower value of either the owners contracted rate or Council standard crossover rate

## Definitions

Crossover is defined as the (reinforced concrete, block paved or asphalt) vehicular driveway between the road and the property boundary.

Cr. McKay seconded

CARRIED.

## **ITEM 12.2.15 POLICY REVIEW - TS04 HEAVY VEHICLE ACCESS**

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Cr. Barca moved that Council resolves as follows:

1. The Acting Director Technical Services' report titled "*Policy Review - TS04 Heavy Vehicle Access*" be received and noted.
2. That the following policy - TS04 Heavy Vehicle Access be adopted.

Council Policy

### **Heavy Vehicle Access**

TS04

#### **Prepared By:**

Technical Services Administration

#### **Date last updated:**

11 March 2014

#### **First Issued**

2 June 2004

#### **Date of Next Review**

April 2017

#### **Applicable Legislation**

Local Government Act 1999

Road Traffic Act 1961

Road Traffic Regulations 1999

Heavy Vehicle National Law (SA) 2013

## **City Plan**

### **Goal:**

A strong and sustainable local economy built on the growth of a diverse range of economic activities that provided employment and other benefits for the community.

### **Objective:**

An integrated transport system that is safe, efficient, convenient and sustainable, and that encourages the use of alternative forms of transport.

## **Related Policies**

TS01 A-Double Vehicles

TS02 B-Double Vehicles

## **Related Documents**

Nil

## **Responsible Section**

Technical Services Administration

## **Responsible Directorate**

Technical Services

## **Delegation**

Refer to Delegations and Sub-delegations Manual

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## **Purpose/Objective**

To facilitate access routes for operators of heavy vehicles within the City of Port Adelaide Enfield.

## **Scope**

This policy applies to all Council roads in the City of Port Adelaide Enfield.

## **Principles**

Council is committed to maintaining a high standard of infrastructure, to ensure safety, accessibility and amenity within the City.

## **Policy**

1. The City of Port Adelaide Enfield will administer the movement of heavy vehicles on Council roads in the City in accordance with the Australian Road Rules, the Heavy Vehicle National Law and all other relevant legislation.

2. Council recognises that there can be unwanted impacts from heavy vehicles on residential areas in the City, such as noise and loss of residential amenity, and that controls may be required to minimise these impacts. At the same time, Council acknowledges that heavy vehicles play an important role in the local, state and national economy, and appropriate access for these vehicles is supported.
3. Where concerns regarding unwanted impacts from heavy vehicle movements on Council managed roads in predominantly residential areas are expressed to Council these will be referred to the Delegated Authority for consideration.
  - Where considered appropriate the delegated authority will commission a traffic data analysis. As part of this analysis, concerned residents may be requested to keep a written record of heavy vehicle movements in their area.
  - Where the results of this analysis indicate that the implementation of traffic controls would improve traffic management the Delegated Authority may establish signage under Australian Road Rule 104 "No Trucks Signs".

Where roads have an existing load limit, if appropriate in the opinion of the delegated authority, these may be:

- retained (or reduced if appropriate) if the structural capacity of the road is deemed not to exceed the specified load limit, subject to Australian Road Rule 103 "Load Limit Signs";
  - removed or adjusted if greater loads can be accommodated along the road, , subject to Australian Road Rule 103 "Load Limit Signs";
  - removed if the potential impacts on adjacent residential properties is considered to be negligible;
  - replaced by 'No Trucks' signs, in view of the potential impacts on adjacent residential properties, subject to Australian Road Rule 104 "No Trucks Signs".
4. The implementation of traffic controls on Council roads under the Australian Road Rules, including establishment and removal of signage, will be at the discretion of the Delegated Authority.
  5. The Delegated Authority will refer applications under this policy to Council for decision where it is considered appropriate.

## Definitions

From the Australian Road Rules (February 2009)

"**Truck**" means a motor vehicle with a GVM over 4.5 tonnes, except a bus, tram or tractor.

"**GVM**" (Gross Vehicle Mass) means the maximum loaded mass of the vehicle.

Rule 103 "**Load Limit Signs**:"

1. A driver must not drive past a *bridge load limit (gross mass) sign* or *gross load limit sign* if the total of the gross mass (in tonnes) of the driver's vehicle, and any vehicle connected to it, is more than the gross mass indicated by the sign.
2. A driver must not drive past a *bridge load limit (mass per axle group) sign* if the mass (in tonnes) carried by an axle group of the driver's vehicle, or any vehicle connected to it, is more than the mass indicated by the sign for the axle group.
3. In this rule: *vehicle* includes any load carried by the vehicle.

Rule 104 "**No Trucks Signs**:"

1. A driver (except the driver of a bus) must not drive past a *no trucks sign* that has information on or with it indicating a mass if the GVM of the driver's vehicle (or, if the driver is driving a combination, any vehicle in the combination) is more than that mass, unless the driver is permitted to drive the vehicle on a route passing the sign under another law of this jurisdiction.
2. A driver (except the driver of a bus) must not drive past a *no trucks sign* that has information on or with it indicating a length if the length of the driver's vehicle (or, if the driver is driving a combination, the length of the combination) is longer than that length, unless the driver is permitted to drive the vehicle on a route passing the sign under another law of this jurisdiction.
3. The driver of a truck must not drive past a *no trucks sign* that has no information on or with it indicating a mass or length, unless the driver is permitted to drive the truck on a route passing the sign under another law of this jurisdiction.
4. This rule does not apply to a driver if the destination of the driver lies beyond a *no trucks sign* and:
  - a. there is no other route by which the driver's vehicle could reach that destination; or
  - b. any other route by which the driver's vehicle could reach that destination would require the vehicle to pass another *no trucks sign*.

Cr. McKay seconded

CARRIED.

**ITEM 12.2.16 POLICY REVIEW - TS05 INSTALLATION OF MEMORIAL  
PLAQUES ON SEATS**

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Cr. Barca moved that Council resolves as follows:

1. That the Acting Director Technical Services' report titled "*Policy Review - TS05 Installation of Memorial Plaques on Seats*" be received and noted.
2. That the following policy - TS05 Installation of memorial Plaques on Seats be adopted.

Council Policy

**Installation of Memorial Plaques on Seats**

TS05

**Prepared By:**

Technical Services Administration

**Date last updated:**

8 April 2014

**First Issued**

10 March 2014

**Date of Next Review**

April 2018

**Applicable Legislation**

Nil

**City Plan**

**Goal:**

A vibrant and attractive City that is well-planned accessible, with safe and healthy places to live, work and play.

**Objective:**

A healthy and connected community that supports and values people, culture and place.

**Related Policies**

CD07 Community Safety - Graffiti Removal/Minimisation

**Related Documents**

Nil

**Responsible Section**

Parks and Gardens

**Responsible Directorate**

Technical Services

**Delegation**

Refer to Delegations and Sub-delegations Manual



## **Purpose/Objective**

The purpose of this policy is to ensure that applications for memorial plaques on seating are managed on a consistent basis and in alignment with Council's strategic direction and corporate policies.

## **Scope**

This policy applies to the placement of memorial plaques on seating in Council parks/reserves, public open space and streetscapes. This may occur on existing seating or on a proposed new seat.

## **Principles**

Council wishes to commemorate the contribution of members of the community to the social, cultural or political aspects and the development of the City of Port Adelaide Enfield.

## **Policy**

1. Applications for memorial plaques on seating must be received in writing following the application process set out below.
  - A memorial plaque on seating is permissible for a person (or persons) who has made a significant contribution to the City of Port Adelaide Enfield community, for example, as a member of a community group or sporting organisation, or as a volunteer.
  - One plaque is permitted per seat and multiple names on a plaque are permissible.
  - The memorial plaque on seating is intended for persons not memorialised elsewhere in the City of Port Adelaide Enfield. Approval for installation of plaques where memorialisation exists within the City of Port Adelaide Enfield will be at the discretion of Council Administration and under exceptional circumstances.
  - Photos, flowers, memorabilia or other material of any kind are not to be attached to or placed in the immediate vicinity of a memorial seat. Such material is to be removed in accordance with Council Policy – Community Safety - Graffiti Removal/Minimization.

## **Applications**

2. Proponents are required to complete an application form containing the following details:

- Name of the person to be commemorated.
- A summary of the reasons for commemorating the individual e.g. outlining their service to the community, achievements, etc.
- The proposed text or images to be included.
- The preferred location for the seat.
- Any other pertinent information.
- Name and contact details of the person/organisation proposing the plaque.

### Approval

3. Approval must be sought prior to the installation of a plaque or proposed additional names added to an existing plaque.
- Applications to be submitted to and considered by Council Administration.
  - Approval is at the discretion of Council Administration or Council in accordance with this Policy.
  - Decisions will be confirmed in writing to the proponent.

### Plaque Design

4. Council Administration will specify the size and design of the plaque in accordance with the type of seating on which it will be placed. Council Administration will oversee the design and organise installation.

### Cost

5. The cost of the seat, and the design, manufacture and installation of the plaque including the installation of additional names will be borne by the proponent.
6. If the plaque is to be installed on an existing seat, the proponent will bear the cost of a new seat with the funds to be used to purchase a seat to be installed in another location. The location of the new seat is at Council's discretion.
7. The cost of maintenance of the seat and plaque will be borne by Council.

### Register

8. A register of Plaques will be maintained by the Council Administration.

### Life of the Plaque

9. The memorial seating with plaque has a finite life, and whilst every reasonable effort will be made to extend the life of the seating/plaque, Council cannot guarantee that the seating/plaque will remain at the designated site indefinitely. Council envisages that the seating/plaque will be located at the

site for a period of not less than 25 years from the date of installation with the following exceptions:

- The area in which the seating is sited is to be redeveloped
- Use of the site changes significantly in character and the item is not deemed suitable for the site

10. Prior to any removal or change to the location of the seating/plaque every attempt will be made to contact the proponent to discuss relocation or removal of the seat/plaque. Priority will be given to existing incumbents with regard to memorial seat renewals.

## Definitions

**Plaque** means a flat metal tablet that includes text or images that commemorate an individual.

**Proponent** means the person or organisation submitting a proposal for a plaque.

**Public Open Space** is defined, for the purposes of this policy, as land that is available to the public for recreation or sport or has a conservation or aesthetic purpose. Open space includes reserves, parks, trails, sportsgrounds, civic areas, play spaces and streetscapes.

Cr. McKay seconded

CARRIED.

## **ITEM 12.2.17 POLICY REVIEW - TS06 OUTDOOR DINING**

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Cr. Barca moved that Council resolves as follows:

1. That the Acting Director Technical Services' report titled "*Policy Review - TS06 Outdoor Dining*" be received and noted.
2. That the following policy - TS06 Outdoor Dining be adopted.

Council Policy

### **Outdoor Dining**

TS06

Prepared By:

Technical Services Administration

Date last updated:

11 March 2014

**First Issued**

23 March 2004

**Date of Next Review**

April 2016

**Applicable Legislation**

Disability Discrimination Act 1992

Local Government Act 1999

Development Act 1993

Retail & Commercial Leases Act, 1995

**City Plan**

**Goal:**

A strong and sustainable local economy built on the growth of a diverse range of economic activities that provide employment and other benefits for the community.

**Objective:**

An attractive, vibrant and revitalized Port Adelaide Centre, Supported by a variety of Quality retail, tourist, commercial and residential Development.

**Related Policies**

TS07 Sale of Goods on Council Land

**Related Documents**

Application for Outdoor Dining

Authorisation and Permit for Outdoor Dining

Standard Operating Procedure - Outdoor Café Licences

Information Brochures: Conditions for the Use of Council Land for Outdoor Dining

Australian Standards

By-Law 4

**Responsible Section**

Technical Services Administration

**Responsible Directorate**

Technical Services

**Delegation**

Refer to Delegations and Sub-delegations Manual

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**Purpose/Objective**

To ensure that shared use of footways is well-planned and accessible without disruption to pedestrians and mobility impaired persons, while providing a vibrant, attractive and economic City through the establishment of conditions appropriate for Outdoor Dining areas.

**Scope**

This policy applies to all outdoor dining areas within the City of Port Adelaide Enfield's road reserve.

## Principles

Council recognises the need to identify and assess the risks from activities that may be posed by adjacent roadways and manage any other safety aspects that may impact on people using the proposed outdoor dining area.

## Policy

The granting of an Authorisation and Permit for Outdoor Dining will be at the discretion of Council after assessing the following criteria:

1. Community benefit;
2. Public safety, including the safety of persons in outdoor dining areas;
3. Impact on pedestrian and vehicular traffic, including thoroughfare access for pedestrians, and the potential for outdoor dining to impact upon the safe and pleasant experience of the footpath area;
4. Impact on the amenity of the street and locality and the enjoyment of such by the broader community;
5. Availability of car parking for outdoor dining patrons;
6. Nuisance from noise and any potential impact on adjoining land uses;
7. Council will ensure that all Outdoor Dining areas comply with the requirements of the Disability Discrimination Act and relevant Australian Standards; and
8. Character and heritage (particularly in State Heritage areas)

## Definitions

Nil

Cr. McKay seconded

CARRIED.

### **ITEM 12.2.18 POLICY REVIEW - TS07 SALE OF GOODS ON COUNCIL LAND**

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Cr. Barca moved that Council resolves as follows:

1. That the Acting Director Technical Services' report titled "*Policy Review - TS07 Sale of Goods on Council Land*" be received and noted.
2. That the following policy - Sale of Goods on Council Land be adopted.

Council Policy

Sale of Goods on Council Land

TS07

Prepared By:

Technical Services Administration

Date last updated:

11 March 2014

**First Issued**

23 March 2004

**Date of Next Review**

April 2016

**Applicable Legislation**

Disability Discrimination Act 1992

Local Government Act 1999

Development Act 1993

Retail & Commercial Leases Act, 1995

**City Plan**

**Goal:**

A strong and sustainable local economy built on the growth of a diverse range of economic activities that provide employment and other benefits for the community.

**Objective:**

An attractive, vibrant and revitalized Port Adelaide Centre supported by a variety of quality retail, tourist, commercial and residential development.

**Related Policies**

TS06 Outdoor Dining

**Related Documents**

Application for Sales of Goods on Council Land

Authorisation and Permit for Sales of Goods on Council Land

Standard Operating Procedure - Sale of Goods from Council Roads & Footpaths

Information brochures - Sale of Goods from Council Roads & Footpaths

Australian Standards

By-Law 4

**Responsible Section**

Technical Services Administration

**Responsible Directorate**

Technical Services

**Delegation**

Refer to Delegations and Sub-delegations Manual

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**Purpose/Objective**

To ensure that shared use of footways is well-planned and accessible without disruption to pedestrians and mobility impaired persons, while providing a vibrant, attractive and economic City through the establishment of conditions appropriate for Sale of Goods on Council Land.

**Scope**

This policy applies to the sale of goods on all land/reserves owned or managed by the City of Port Adelaide Enfield.

## Principles

Council recognises the need for commercial activity to occur in unison with other users on Council land.

## Policy

The granting of an Authorisation and Permit for Sale of Goods on Council Land, in accordance with Sections 221 & 222 of the Local Government Act 1999, will be at the discretion of Council Administration after assessing the following criteria:

1. Proximity to other established commercial users;
2. Community benefit;
3. Public safety;
4. Impact on pedestrian and vehicular traffic;
5. Width of footpaths to accommodate the activity safely;
6. Impact on the amenity of the street and locality;
7. Availability of car parking;
8. Nuisance from noise and any potential impact on adjoining land uses;
9. Council will ensure that all Sale of Goods areas comply with the requirements of the Disability Discrimination Act and relevant Australian Standards; and
10. Character and Heritage (particularly where in a State Heritage area).

## Definitions

Nil

Cr. McKay seconded

CARRIED.

## ITEM 12.2.19 POLICY REVIEW - TS08 STREET TREES AND RESERVE PLANTINGS

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Cr. Barca moved that Council resolves as follows:

1. That the Acting Director Technical Services' report titled "*Policy Review - TS08 Street Trees and Reserve Plantings*" be received and noted.
2. That the following policy - TS08 Street Trees and Reserve Plantings be adopted.

Council Policy

*Street Trees and Reserve Plantings*

TS08

Prepared By: Parks and Gardens

Date last updated: 11 March 2014

<b>First Issued</b>	22 March 2005
<b>Date of Next Review</b>	April 2018
<b>Applicable Legislation</b>	Local Government Act 1999 Development Act 1993 Development Regulations 2008

### **City Plan**

#### **Goal:**

A vibrant and attractive City that is well-planned and accessible, with safe and healthy places to live work and play.

#### **Objective:**

An urban environment characterized by attractive and sustainable landscaping and useable open space throughout residential and commercial areas.

<b>Related Policies</b>	Nil.
<b>Related Documents</b>	Nil.

<b>Responsible Section</b>	Parks and Gardens
<b>Responsible Directorate</b>	Technical Services
<b>Delegation</b>	Refer to Delegations and Sub-Delegations Manual

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## **Purpose/Objective**

This policy outlines activities associated with street tree and reserve plantings. It provides direction regarding awareness and fulfilment of the requirements and intent of relevant legislation.

## **Scope**

This policy shall apply to the planting and removal of trees on Council land.

## **Principles**

To improve the aesthetics of the living and working environment consistent with the environmental and infrastructure constraints in the public streets, reserves and on private property.

Council recognises the value of trees.

Trees:



- Contribute to the amenity and aesthetics of an area and to the well-being of its residents and visitors;
- Are an important element in the street and landscape as one part of the complex urban environment;
- Should be accommodated within the environmental and infrastructure constraints in public streets, reserves and on private property;
- Must be planted and maintained so as to retain tree health;
- Interact with the built environment and those interactions must be given thorough consideration when designing for new trees and when developing strategies to manage and maintain existing trees;
- Provide shade, reduce heat loading on buildings in summer, contribute to the reduction of air pollution, and are a source of food and shelter for wildlife.
- Native trees to be planted wherever possible and appropriate.

## **Policy**

1. The planting and removal of street trees and reserve trees will be undertaken in accordance with Council's Street Trees and Reserve Plantings Program.
2. Council will permit the removal of street and reserve trees where they are diseased or hazardous to the community and or infrastructure or where they have reached the end of their useful life.
3. Council's tree removal activities and procedures are in accordance with the South Australian Significant Tree Legislation, and other relevant legislation, including Section 232 of the Local Government Act 1999.
4. Where a stand of trees has significant aesthetic value in retaining the street or reserve architecture and there are proposals for its removal, the proposal shall be referred to Council for consideration with the results of the consultation of those affected.

## **Definitions**

Nil

Cr. McKay seconded

CARRIED.

**ITEM 12.2.20 POLICY REVIEW - TS09 SUSTAINABLE ENVIRONMENT - DISCHARGE TO WETLANDS**

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Cr. Barca moved that Council resolves as follows:

1. That the Acting Director Technical Services' report titled '*Policy Review - TS09 Sustainable Environment - Discharge to Wetlands*' be receive and noted.
2. That the following policy - Sustainable Environment - Discharge to the Wetlands be adopted.

Council Policy

**Sustainable Environment - Discharge to Wetlands**

TS09

Prepared By:

Parks and Gardens

Date last updated:

11 March 2014

**First Issued**

22 March 2005

**Date of Next Review**

14 April 2016

**Applicable Legislation**

Nil

**City Plan**

**Goal:**

Natural and urban environments characterised by clean air, soil, water and biodiversity that are cared for and respected by businesses and the community.

**Objective:**

Improved waste management through community education and collaboration with key stakeholders.

**Related Policies**

Nil

**Related Documents**

Nil

**Responsible Section**

Parks and Gardens

**Responsible Directorate**

Technical Services

**Delegation**

Refer to Delegations and Sub-delegations Manual

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## **Purpose/Objective**

To ensure the sustainable management of the City's marine and freshwater wetlands.

To ensure that the engineering, economic and ecosystem values of wetlands as infrastructure and environmental assets are maintained for the future benefit of the City.

## **Scope**

This policy applies to both the design and construction phases of a new or existing development or other activity.

## **Principles**

Council, as the responsible agency for 'care and control' of the wetlands, aims to ensure that the sustainable functioning and management of the wetlands is achieved, for the environmental, economic and social benefit of the region.

## **Policy**

To ensure clarity for proponents when consulting with Council on, and during the assessment of development and other planning proposals, the following policy applies:-

Council does not endorse as part of any activity or development the direct discharge of wastewater, groundwater or other materials, including all chemicals, into Council-managed wetlands, or in adjacent areas where the release of such materials could directly flow or leach into the wetlands, unless it can be demonstrated to the satisfaction of staff through research and analysis (undertaken at the proponent's expense by a suitably qualified person) that the discharge would be of benefit to the sustainable functioning of the wetland.

## **Definitions**

A 'wetland' is an area which is permanently or seasonally inundated with fresh or marine water and may serve any of the functions described in the Rationale below.

A 'wetland' can be naturally occurring, or constructed as a part of a catchment-level stormwater runoff management strategy in the context of the land division or other development. The latter are commonly known as 'artificial' wetlands.

'Wetlands' can take several forms including tidal marshes, surface water retention ponds, estuarine branches and permanent lakes – and are key elements of inland water catchment management systems, rivers, streams, lakes, estuaries and near-shore coastal and marine environments.

Cr. McKay seconded

CARRIED.

## **ITEM 12.2.21 POLICY REVIEW - TS10 SHADE OVER PLAYGROUNDS**

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Cr. Barca moved that Council resolves as follows:

1. That the Acting Director Technical Services' report titled '*Policy Review - TS10 Shade Over Playgrounds*' be received and noted.
2. That the following policy - TS10 Shade Over Playgrounds be adopted.

Council Policy  
**Shade Over Playgrounds**  
TS10

Prepared By:  
Parks and Gardens  
Date last updated:  
11 March 2014

**First Issued**  
11 March 2014  
**Date of Next Review**  
14 April 2015  
**Applicable Legislation**  
Nil

### **City Plan**

**Goal:**

A vibrant and attractive City that is well- planned and accessible, with safe and healthy places to live, work and play.

**Objective:**

An active and healthy community that has access to positive lifestyle choices.

### **Related Policies**

Nil

### **Related Documents**

Open Space Plan 2013

### **Responsible Section**

Parks and Gardens

### **Responsible Directorate**

Technical Services

### **Delegation**

Refer to Delegations and Sub-delegations Manual

### **Purpose/Objective**

The purpose of this policy is to guide the circumstances where shade will be installed over playgrounds. The policy does not guide the provision of playgrounds.

## **Scope**

This policy relates to all playgrounds within reserves that are under Council care and control.

## **Principles**

- Provision of shade for playgrounds is beneficial as it increases time on play equipment and protects children (and supervising adults) from over-exposure to sun.
- Natural shade is preferable as it provides a long term shade solution and provides other benefits, such as protection against wind, improved microclimatic conditions and habitat provision.
- The provision of shade over all playgrounds within Council is not feasible due to Construction and maintenance costs and therefore is generally provided for playgrounds that experience higher levels of usage.
- Shade structures are safe and are designed to reasonably prevent the potential to be climbed.
- Shade structures do not unduly obstruct views and vistas or impair residential amenity.
- Shade structures are implemented at the same time as the playground so that both will have a similar lifespan.

## **Policy**

### **1. Implementation of Shade over Playgrounds**

- 1.1 Playgrounds should be located to take advantage of existing and appropriate natural shade.
- 1.2 Where no suitable natural shade exists, appropriate species of trees should be planted to provide for long-term shade purposes.
- 1.3 Where it is not viable for playgrounds to take advantage of natural shade options, shade structures may be appropriate for implementation within higher use areas, subject to assessment against the Shade over Playgrounds Policy.
- 1.4 Council should consider playground or reserve development/upgrade plans when assessing the appropriateness of implementing shade structures.
- 1.5 The implementation of shade structures should have regard to the impact on visual amenity for adjacent residential properties. Consultation should be undertaken with residents whose homes have views directly onto reserves where shade structures are proposed.

### **2. Shade Design**

- 2.1 Shade structures should not have footholds or grip surfaces which would allow for climbing.

- 2.2 The roof of shade structures should provide for an adequate head clearance above the deck of the play equipment.
- 2.3 Shade structure roofs should provide sufficient clearance from the highest accessible point of the play equipment, and rooflines should extend beyond the edge of the deck of the play equipment, to prevent children gaining access to the roof.
- 2.4 Tree trunks and upright posts of shade structures should be located a suitable distance away from the most fully extended part of the play equipment to prevent the ability to climb onto shade structures.
- 2.5 Shade structures should be designed in accordance with *AS/NZS 4486.1 1997 Playgrounds and playground equipment – Development, installation, inspection, maintenance and operation*.

### **3. Natural Shade**

- 3.1 Trees utilised for the provision of natural shade over playgrounds should:
  - a) be well suited to the soil and climatic conditions; and
  - b) be fast growing and able to achieve a suitable height; and
  - c) have a low risk of falling branches and debris.

### **4. Performance Standard**

Natural shade and shade structures should aim to provide maximum shade provision over playgrounds during the hours of 10am and 2pm or 11am and 3pm during daylight saving.

### **Definitions**

Playgrounds that experience high levels of usage:

- Refers to playgrounds that attract consistent use or regular periods of intense use and are located in reserves that, as a minimum, demonstrate the following characteristics:
  1. Reserves identified in Council's Open Space Plan as 'regional' or 'district' ; or
  2. Reserves identified in Council's Open Space Plan as 'neighborhood'; and are:
    - Larger than 2,500 square metres in size; and
    - Accommodate other uses (e.g. BBQ/picnic facilities, toilets, sporting facilities); and
    - Are located in areas that have high housing densities relative to the whole Council area; and
    - Are located in areas that have high proportions of children aged 0-14 relative to the whole Council area.

Cr. McKay seconded

CARRIED.

## **ITEM 12.2.22 POLICY REVIEW - TS11 PUBLIC LIGHTING FOR PARKS AND RESERVES**

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Cr. Barca moved that Council resolves as follows:

1. The Acting Director Technical Services' report titled "*Policy Review - TS11 Public Lighting for Parks And Reserves*" be received and noted.
2. That the following policy - TS11 Public Lighting for Parks and Reserves be adopted.

Council Policy

### **Public Lighting for Parks and Reserves**

TS11

Prepared By:

Parks and Gardens

Date last updated:

11 March 2014

### **First Issued**

11 March 2014

### **Date of Next Review**

April 2018

### **Applicable Legislation**

Nil

### **City Plan**

#### **Goal:**

A vibrant and attractive City that is well-planned and accessible, with safe and healthy places to live work and play.

#### **Objective:**

An urban environment characterised by attractive and sustainable landscaping and useable open space throughout residential and commercial areas.

### **Related Policies**

Nil

### **Related Documents**

Australian Standards

### **Responsible Section**

Parks and Gardens

### **Responsible Directorate**

Technical Services

### **Delegation**

Refer to Delegations and Sub-delegations Manual

## **Purpose/Objective**

This policy guides the provision of public lighting within parks and reserves.

## **Scope**

This policy relates to all recreation reserves under the care and control of Council and particularly the infrastructure within the reserves, including (but not limited to) car parks, buildings, pathways and playspaces. (This policy does not apply to the provision of floodlighting to sports fields)

## **Principles**

1. Public lighting is generally not provided in Council reserves except for:
  - security lighting around buildings that have a community function such as clubs and halls; and
  - Key walking paths
2. Public lighting forms an important aspect of Crime Prevention through Environmental Design (CPTED) principles in increasing the potential for passive surveillance, reducing fear of crime and potentially increasing the usage of reserves.
3. Council will consider requests for public lighting that can be demonstrated to meet identified criteria.

## **Policy**

### **1. Criteria for providing lighting**

- 1.1. A CPTED audit is conducted by Council to confirm the anti-social areas within the reserve; and
- 1.2. Public lighting is able to be installed so that it will not detrimentally impact upon adjacent residents' amenity through light overspill or glare (consultation with residents potentially affected by installation of public lighting may be required); and
- 1.3. Reserve redevelopment plans that may change the design and use of the reserve are considered; and
- 1.4. There is a demonstrated history of anti-social behaviour or vandalism; or
- 1.5. The reserve has regular evening usage (three or more times a week) and does not have sufficient lighting in high-use areas such as car parks; or



1.6. The reserve provides the most direct link between key community services (e.g. between a train station and shopping centre or housing precinct) and does not have sufficient lighting along the key pathway(s) or pedestrian routes.

## **2. Design of Public Lighting in Reserves**

2.1 Lighting should be designed to avoid the creation of blind-spots or anti-social areas.

2.2 Security lighting should not be too bright so that it creates blinding glare or deep shadows, hindering the view for potential observers.

2.3 All public lighting should be installed in accordance with relevant Australian Standards, including:

- AS/NZS 1158.0:2005 *Lighting for roads and public spaces – Introduction*
- AS/NZS 1158.3.1:2005 *Lighting for roads and public spaces – Pedestrian area (Category P) lighting – Performance and design requirements*
- AS 1158.4-2009 *Lighting for roads and public spaces - Lighting of pedestrian crossings*
- AS/NZS 1158.5:2007 *Lighting for roads and public spaces – Tunnels and underpasses*
- AS/NZS 1158.6:2010 *Lighting for roads and public spaces – Luminaires*

## **Definitions**

Public Lighting: means all external lighting located in the public realm and on public land.

CPTED: stands for Crime Prevention Through Environmental Design.

Cr. McKay seconded

CARRIED.

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**ITEM 12.2.23 TCN005/15 PROSPECT ROAD STREETScape STAGE 3  
TENDER**

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Refer Page CL - 273

**ITEM 12.2.24 TCN010/15 - UPGRADE OF HAROLD TYLER RESERVE TENDER**

Cr. Barca moved that Council resolves as follows:

1. That the Acting Director Technical Services' report titled "*TCN010/15 Upgrade of Harold Tyler Reserve Tender*" be received and noted.
2. That tender TCN010/15 for the upgrade of Harold Tyler Reserve, Angle Park is awarded to Belair Turf Management Pty Ltd due to their clear understanding of the project and cost value to the City of Port Adelaide Enfield Council.

Cr. McKay seconded

CARRIED.

**ITEM 12.2.25 KILBURN LOCAL AREA TRAFFIC MANAGEMENT STUDY**

Refer Page CL - 273

**ITEM 12.2.26 OUTSTANDING MATTERS - DIRECTOR TECHNICAL SERVICES**

Cr. Barca moved that the Acting Director Technical Services report titled "*Outstanding Matters - Acting Director Technical Services*" be received and noted:

1. South Terrace Wingfield Parking
2. Laneway between 28 and 30 Goodman Avenue, Kilburn
3. Ways Road, Hampstead Gardens & Manningham Traffic Management
4. Durand Terrace, Enfield
5. Traffic Control - Redward Ave, Greenacres
6. Traffic Control Device - Dyott Ave, Hampstead Gardens
7. Installation of Extra Parking Bays
8. Traffic & Pedestrian Safety, Sir Ross Smith boulevard, Oakden
9. Cobblestones Removal on the Strand, Northgate (Lightsvue) - Deferred
10. Local Area Traffic Management Project Priorities - Deferred
11. Collins Street, Enfield Slow Down Options
12. Sir Ross Smith Boulevard, Oakden
13. Community Minded Verges
14. Playground Facilities for the Disabled

Cr. McKay seconded

CARRIED.

**ITEM 12.2.2 PARKING CONTROL - FORMBY CRESCENT, PORT ADELAIDE**

---

Cr. Dinh withdrew from the Chamber at 7.39pm.

Cr. Dinh re-entered the Chamber at 7.40pm.

Cr. Boan moved that Council resolves as follows:

1. That the Acting Director Technical Services' report titled "*Parking Control – Formby Crescent, Port Adelaide*" be received and noted.
2. That a further report be prepared exploring other options for parking controls in Formby Crescent, Port Adelaide.

Cr. Jamieson seconded

CARRIED.

**ITEM 12.2.5 PARKING CONTROL - MILITARY RD, LARGS NORTH**

---

Cr. McCluskey moved that Council resolves as follows:

1. That the Acting Director Technical Services' report titled "*Parking Control – Military Rd, Largs North*" be deferred for a further report to be prepared.

Cr. Wright seconded

CARRIED.

**ITEM 12.2.8 ALBERTON TRAFFIC STUDIES**

---

Cr. Boan moved that Council resolves as follows:

1. That the Acting Director Technical Services' report titled "*Alberton Traffic Studies*" be received and noted.
2. That Council administration investigates a median treatment for the eastern end of St Georges Place where it intersects with Kingscote Street.
3. That Council administration advises those residents who have raised these traffic concerns of the results of the traffic survey and proposed actions.
4. That Council administration continues to monitor speed and volume of traffic in this part of Alberton.
5. That another traffic survey be performed during a time that includes a home game at Alberton Oval, on Todd Street.

Cr. McCluskey seconded

CARRIED.

**ITEM 12.2.10 ALBERTON OVAL EASTERN FLANK MOUNDING**

---

Cr. Basham declared a conflict of interest in relation to items 12.2.10 and 12.2.11 as he is an employee of the Port Adelaide Football Club and withdrew from the Chamber at 7.44pm.

Cr. Guscott declared that he is a member of the Port Adelaide Football Club and believes he does not have a conflict of interest and remained in the Chamber.

Cr. Guscott moved that Council resolves as follows:

1. That The Acting Director Technical Services' report titled "*Alberton Oval Eastern Flank Mounding*" be received and noted.
2. That and allocation of \$240,000 for construction of the project be included as a new initiative for the 2015/2016 financial year budget.

Cr. Jamieson seconded

CARRIED.

Cr. Martin entered the meeting at 7.48pm.

Cr. Wilcock withdrew from the Chamber at 7.48pm.

Cr. Wilcock re-entered the Chamber at 7.50pm.

**ITEM 12.2.11 AVENUES OF HONOUR**

---

Cr. Russell moved that Council resolves as follows:-

1. That the Acting Director of Technical Services report titled "*Avenues of Honour*" is received and noted.
2. That Council's Parks and Gardens Manager continue to liaise with TREENET and the Port Adelaide Football Club to determine suitable locations for the Avenues of Honour in the Alberton Reserves.

Cr. Wright seconded

CARRIED.

Cr. Basham re-entered the Chamber at 7.51pm.

**ITEM 12.2.23 TCN005/15 PROSPECT ROAD STREETSCAPE STAGE 3  
TENDER**

---

Cr. Iammarrone moved that Council resolves as follows:

1. That the Acting Director Technical Services report titled "*TCN005/15 Prospect Road Streetscape Stage 3 Tender*" be received and noted.
2. That Tender TCN005/15 for the delivery of Prospect Road Streetscape Upgrade is awarded to Civil Tech Pty Ltd.

Cr. Osborn seconded

CARRIED.

**ITEM 12.2.25 KILBURN LOCAL AREA TRAFFIC MANAGEMENT STUDY**

---

Cr. McKay moved that Council resolves as follows:

1. That the Acting Director Technical Services' report titled "*Kilburn Local Area Traffic Management Study*" be received and noted.
2. That the nominated first stage treatments of the revised traffic management scheme contained in **Attachment 2**, be implemented subject to detailed design considerations.
3. (a) That for Le Hunte Street, a consultation process be initiated for the streetscape and other street proposals for the street, during the 2015 / 16 Financial Year.  
(b) That the proposed entry thresholds for Le Hunte Street be constructed as part of stage 1.
4. (a) That for Way Street, a consultation process be initiated for the streetscape and other street proposals for the street during the 2016 / 17 Financial Year.  
(b) That the proposed entry thresholds for Way Street be constructed as part of stage 1.  
(c) A report be brought back to the next Council meeting on the possible installation of parking restriction signs in Way Street between Churchill Road and Brooklyn Terrace.
5. That consultation is carried out with affected residents from adjacent to where treatments are proposed, during the course of the detailed design process, to identify and avoid any unanticipated local consequences.
6. That the performance of the revised traffic management scheme in **Attachment 2** be reviewed after implementation, to determine whether or not further treatment of the overall scheme needs to be implemented, and that a further report be brought back to Council indicating the results of that review.
7. That Department of Planning, Transport and Infrastructure (DPTI) be asked to consider comments received in the questionnaire surveys, in relation to issues that relate to roads under DPTI's care and control.

Cr. Iammarrone seconded

CARRIED.

**ITEM 12.3            DIRECTOR OF CORPORATE SERVICES REPORT – SARAH PHILPOTT**

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**ITEM 12.3.1        BY-LAWS REVIEW AND PROPOSED NEW BY-LAW FOR CONSULTATION AND PUBLIC COMMENT**

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Cr. Barca moved that Council resolves as follows:

1. That the Director Corporate Services' report titled *"By-laws Review and Proposed New By-law for Consultation and Public Comment"* be received and noted;
2. That the following proposed by-laws be endorsed for public consultation:
  - I. By-law No. 1 - Permits and Penalties
  - II. By-law No. 2 – Moveable Signs
  - III. By-law No. 3 – Local Government Land
  - IV. By-law No. 4 – Roads
  - V. By-law No. 5 – Dogs
  - VI. By-law No. 6 – Lodging Houses
  - VII. By-law No. 7 – Waste Management
3. That the administration:
  - I. refer a copy By-law No. 5 – Dogs to the Dog and Cat Management Board for comment pursuant to Section 90(5) of the Dog and Cat Management Act 1995;
  - II. refer copies of By-law No. 3 – Local Government Land and By-law No. 5 – Dogs to the Minister of Transport for approval pursuant to section 18A of the Harbors and Navigation Act 1993; and
  - III. at least 21 days after By-law No. 5 – Dogs has been referred to the Dog and Cat Management Board, make copies of the proposed By-laws available for public consultation for a period of 21 days in accordance with the requirements of section 249(1) of the Local Government Act 1999;
  - IV. prepare a report for the Council's consideration at its June 2015 meeting regarding the outcome of the public consultation process.

Cr. Wilcock seconded

CARRIED.

**ITEM 12.3.2 FINAL PUBLIC HEALTH AND COMMUNITY WELLBEING PLAN  
2015-2020 FOR COUNCIL ENDORSEMENT**

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Refer Page CL - 293

**ITEM 12.3.3 HANSON RESERVE MASTER PLAN**

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Refer Page CL - 294

**ITEM 12.3.4 TAPEROO PARK - FORMER TAPEROO PRIMARY SCHOOL SITE  
SOCCER FACILITY UPDATE**

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Refer Page CL - 294

**ITEM 12.3.5 REGENCY PARK GOLF COURSE - REGENERATION OF  
GREENS**

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Refer Page CL - 294

**ITEM 12.3.6 NORTHERN ECONOMIC PLAN**

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Cr. Barca moved that Council resolves that the Director Corporate Services' report titled "*Northern Economic Plan*" be received and noted.

Cr. Wilcock seconded

CARRIED.

**ITEM 12.3.7 STREET NAMING - REINSTATEMENT OF THE NAME RENNIE  
ROAD**

---

Cr. Barca moved that Council resolves that the Director Corporate Services' report titled "*Street Naming - Reinstatement of the name Rennie Road*" be received and noted.

Cr. Wilcock seconded

CARRIED.

**ITEM 12.3.8 STATE RECORDS ACT**

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Refer Page CL - 295

**ITEM 12.3.9 FEDERAL GOVERNMENT WHITE PAPER AND ISSUES PAPERS RELATING TO FEDERATION AND TAXATION**

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Cr. Barca moved that Council resolves as follows:

1. That the Director Corporate Services' report titled *"Federal Government White Paper and Issues Papers relating to Federation and Taxation"* be received and noted; and
2. That further information on the Green Paper and White Paper be submitted to Council as they are released.

Cr. Wilcock seconded

CARRIED.

**ITEM 12.3.10 POLICY REVIEW - ELECTED MEMBERS' INFORMATION MANAGEMENT**

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Refer Page CL - 295

**ITEM 12.3.11 POLICY REVIEW: STREETS - NAMING**

---

Cr. Barca moved that Council resolves that:

1. The Director Corporate Services' report titled *"Policy Review: Streets - Naming"* be received and noted; and
2. The Streets - Naming Policy be adopted as follows:-

**Council Policy**

***Streets - Naming***

CS12

Prepared By: Finance

Date last updated: 8 July 2014

<b>First Issued</b>	13 June 2001
<b>Date of Next Review</b>	January 2016
<b>Applicable Legislation</b>	Local Government Act 1999

**City Plan**                      **Goal:**



A vibrant and attractive City that is well-planned and accessible, with safe and healthy places to live, work and play.

**Objective:**

Urban form shaped by appropriate policy and principles of development control expressed in the Port Adelaide Enfield (City) Development Plan

**Related Policies**

Council Policy: Streets - Numbering

**Related Documents**

Council Procedures: Street Naming

**Responsible Section**

Finance

**Responsible Directorate**

Corporate Services

**Delegation**

Refer to Delegations and Sub-Delegations Manual

---

## Purpose/Objective

Provide a street naming policy that assists in the efficient location of properties.

To provide Council with the mechanism to assign or change the name of public or private roads in compliance with the requirements Section 219 of the Local Government Act 1999.

## Scope

This policy does not apply to the naming of public places and is restricted to the naming of public and private roads; names will only be assigned to private roads when it is considered to be in the wider interest of the general public, e.g. for public safety.

All roads that can be used as part of an address site will be assigned a name.

## Principles

The Council desires to protect the health and welfare of the public, particularly its ratepayers, by enabling emergency services to quickly attend to urgent situations.

The Council desires to assist the efficient delivery of goods and services, including mail.

## Policy

Initiating the road naming process:

A road naming process may be initiated if:

1. a request is received by the Council from an affected land owner or their agent.
2. Council resolves that a name change be investigated;
3. Council staff determine it is in the public interest to investigate a change in road name;
4. Council opens or forms a road; or
5. Council receives an application for a land division.

Proposal of a name

In proposing a name of a road, the administration shall submit a recommended name based upon three suitable options. Where there is more than one road that is required to be assigned a name in respect to a new development or redevelopment it shall be sufficient for two suitable options per road to be recommended. In each case, a name using words from the relevant Aboriginal language that has been previously approved by Council is required.

In the naming and renaming of public roads the following principles will be observed.

Uniqueness

1. A road name will be unique within an official suburb, municipality. Duplicate road names within a suburb/locality will be resolved in order to avoid confusion (e.g. emergency services response).
2. Similar sounding names (e.g. Paice, Payce or Pace Roads) within a suburb or locality will be avoided where possible.
3. If possible, duplication of names in proximity to adjacent suburb or locality will also be avoided. However, roads crossing Council boundaries should have a single and unique name.
4. Roads that have been assigned a route number shall have the one name.
5. Wherever practicable, road names will be continuous from the logical start of the road to the logical end of the road, irrespective of Council boundaries, landforms and intersecting roads.

Name Sources

- 1 Sources for road names may include:
  - Aboriginal names taken from the local Aboriginal language;
  - early explorers, pioneers, and settlers;
  - eminent persons;
  - local history;
  - thematic names such as flora, fauna, ships etc;
  - war/casualty lists; and
  - commemorative names.
- 2 Names will be selected so as to be appropriate to the physical, historical or cultural character of the area concerned.

- 3 The origin of each name should be clearly stated and subsequently recorded.
- 4 The local Aboriginal community may be consulted when choosing Aboriginal names or using words from relevant Aboriginal languages unless Council already has an agreed list of appropriate names. Reference to Council's 'Kurna Cultural Heritage Survey 2007' shall be highly regarded.

### Propriety

- 1 Names of living persons will be avoided.
- 2 Names, which are characterised as follows, will not be used.
  - Offensive or likely to give offence;
  - Incongruous - out of place; or
  - Commercial or company; or
  - Are numerical (1st, 2nd. Etc) or alphabetical letters.

### Communication

- 1 Names will be reasonably easy to read, spell and pronounce in order to assist service providers, emergency services and the travelling public.
- 2 Unduly long names and names composed of two or more words should be avoided:
  - a given name will only be included with a family name where it is essential to identify an individual or where it is necessary to avoid ambiguity. The use of given names will generally be avoided;
  - whilst street and cul-de-sac names should have only one word, it is recognised that some roads require a two word name because of their geographic relationship e.g. Proof Range Road;
  - roads with double destination names will be avoided. For example: - Osborne-Enfield

### Spelling

- 1 Where it is intended that a road have the same name as a place or feature with an approved geographical name, then particular care will be taken to ensure that the correct spelling of the official place name is adopted as shown in the State Gazetteer.
- 2 Where the spelling of names has been changed by long established local usage, unless there is a particular request by the local community to retain the original name, the spelling that is sanctioned by general usage will be adopted.
- 3 Generally road names proposed or approved will not contain abbreviations e.g. the "Creek" in "Wallaby Creek Road" must not be abbreviated. There are, however, two exceptions, "St" will always be used in place of "Saint" and it is acceptable to use "Mt" for "Mount".

### Form

- 1 The apostrophe mark 'will be omitted in the possessive case e.g. "Smith's Road" will be "Smiths Road".

- 2 Names will avoid the use of the possessive “s” unless the euphony becomes harsh e.g. “Devil Elbow”.
- 3 The use of hyphens will be avoided. However, hyphens may be used when naming a road after a person with a hyphenated name.

### Road Type

Road names will include an appropriate road type suffix conforming with the following guidelines:

- 1 The suffix chosen will be compatible with the class and type of road. Assistance to both the motorists and pedestrians is a major consideration in choosing the suffix.
- 2 When a suffix with a geometric or geographic connotation is chosen it will generally reflect the form of the road, e.g.
  - Crescent - a crescent or half moon, rejoining the road from which it starts;
  - Esplanade - open, level and often along the seaside or a river.
  - For a cul-de-sac use Place, Close, Court or a suffix of similar connotation.
  - Highway (HWY) will be specifically reserved for roads associated with the state arterial road network. Its use will be restricted to roads of strategic importance constructed to a high standard.

The following list of suitable road type suffixes is included as examples. [An expanded road type list and acceptable abbreviations can be sourced from AS 4590:2006. In most instances the connotations are clear but where necessary a definition can be checked in a dictionary.] Only road types shown in the standards documents will be used.

Alley	Avenue	Boulevard	Bypass
Circle	Circuit	Circus	Close
Court	Crescent	Drive	Arcade
Grove	Lane	Mews	Parade
Parkway	Place	Plaza	Promenade
Road	Row	Square	Street
Terrace	Walk	Way	

- 3 Where the suffix has been changed by long established local usage, unless there is a particular request by the local community to retain the original name, the suffix that is sanctioned by general usage will be adopted.

Council's Administration can correct any suffix that may have changed by long established local usage to ensure that roads are named in compliance with the requirements of the Local Government Act 1999.

### No Prefix or Additional Suffix

The use of a compass point prefix/suffix or an additional suffix such as “north” or “extension” will be avoided, particularly where new roads are to be named. Where an existing road is subsequently bisected as a result of traffic management planning or some other reason, it may be appropriate to delineate each half of the road by the addition of a compass point suffix for the purposes of assisting the community and the emergency services to locate the appropriate part of the road.

### Naming of Private Roads

This policy covers all formed roads that are regularly accessed and therefore includes private roads. Private land owners are not obliged to seek Council approval for naming their roads. However, there is a public interest in encouraging private land owners and developers to select suitable names, preferably in accordance with this policy, and to obtain Council endorsement for the name. Where Council proposes to assign a name to a private road it will consult with the owner of the land over the proposed name and the signage requirements for the road.

### Consultation with Adjoining Councils

If a Council decides to change the name of a public road that runs into the area of an adjoining Council, the Council will give the adjoining Council at least two months' notice of the proposed change and consider any representations made by the adjoining Council in response to the notice. [See s.219(2) of the Local Government Act 1999.]

### Other Consultation

The guidance of appropriate historical societies, the Council's Aboriginal Advisory Panel, developers and others may be obtained in the selection of suitable names.

The Administration shall notify all Elected Members of the naming proposal and provide an opportunity for feedback prior to a report being presented to Council for its consideration.

The opinion of the owners of properties within any street that is to be assigned a name, or is proposed to be renamed, shall be sought unless circumstances indicate that such consultation is not necessary, e.g. major redevelopment areas and in instances of urgency.

### Public Notice of Name Assignment or Change

Council will give public notice of the assigning or changing of a road name. This will be by publication in the Government Gazette and by notice in a newspaper circulating in the area, as required under the Local Government Act 1999.

Advise Relevant Parties of New Name or Name Change.

Council will provide written notice (e.g. by email) of Council's decision on a new road name or name change to all relevant parties, including:

- Registrar-General;
- Surveyor-General; and
- Valuer-General [see s.219(3)(a) of the Local Government Act 1999]
- Australia Post;
- Australian Electoral Commission
- SA Police;
- SA Ambulance Service;
- SA Metropolitan Fire Service and/or Country Fire Service.
- State Emergency service
- The owner of each property adjoining that portion of the road subject to the assignment of a name or to a change of name.

#### Date of Effect for New Names or Name Changes

The date of effect of the new or changed road name will be determined at the time the decision to assign the name so as to allow sufficient time for all stakeholders to make arrangements to ensure a smooth transition.

The date of effect will be determined after considering:

- In respect of renaming an existing road, the impact on existing property owners, residents, tenants and occupiers. For example the time required to advise relevant parties to change letterhead stationery and advertising references;
- Potential confusion for people using maps and street directories that effectively become out of date; and
- The desire of some developers to sell property 'off the plan' and the opportunity for new owners to know their future address at an early stage.

Council will update the Register of Public Roads as required by s.231 of the Local Government Act 1999.

#### Road Name Signage

Council will ensure road naming signage in accordance with the relevant Australian Standard (AS 1742.5 – 1997) is erected. (Signage may be erected during construction of a sub-division).

Street name signs shall be of such size and shape and constructed of such materials as required by appropriate Acts, Regulations and Standards.

When a name is assigned to a new street in association with a Development Application, it shall be a condition of the application approval that the applicant/developer has street name signs erected at appropriate locations to the satisfaction of the City of Port Adelaide Enfield.

Where the name of a road has been changed, the sign shall, unless deemed inappropriate or unnecessary by the City of Port Adelaide Enfield, include a reference to the former name for a period of at least one year.

A road name sign may also include a guide to the street numbers that are located within a street or any portion of a street.

*NOTE: Signage for State road names is the responsibility of DPTI*

The Director Community Development is to ensure that Developers are notified of the requirements of this Policy to ensure that any names suggested by the Developer meet such requirements.

### Delegated Authority

The Administration (The City Manager or their sub delegate) is permitted to exercise their authority allowed under The City of Port Adelaide Enfield's Delegations and Sub Delegations manuals 2014 to make changes or corrections to street names (e.g. Berliet Road to Berliet Street and Mempes Street to Menpes Street).

However any significant change or correction and new street names will be referred to Council for resolution.

Any action under delegated authority will require notifications to be done as stated in this policy when necessary.

### Street Numbering Considerations.

As part of any proposal for consultation purposes, and subsequent report to Council to assign a name to, or change the name of, a public or private road, a detailed assessment and proposal for any resulting street numbering changes shall be included.

### Monitor and Review of Policy

This policy will be regularly monitored and reviewed each year. Public notice will be given of adopting or altering this policy. [See s.219(7) of the Local Government Act 1999]

## **Definitions**

Nil

Cr. Wilcock seconded

CARRIED.

## **ITEM 12.3.12 POLICY REVIEW: STREETS - NUMBERING**

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Cr. Barca moved that Council resolves that:

1. The Director Corporate Services' report titled "*Policy Review: Streets - Numbering*" be received and noted; and
2. The Streets - Numbering Policy be adopted as follows:-

### **Council Policy**

#### ***Streets - Numbering***

#### **CS11**

Prepared By: Finance

Date last updated: 8 July 2014

**First Issued** 17 January 2001  
**Date of Next Review** January 2016  
**Applicable Legislation** Local Government Act 1999

### **City Plan**

#### ***Goal:***

A vibrant and attractive City that is well-planned and accessible, with safe and healthy places to live, work and play.

#### ***Objective:***

Urban form shaped by appropriate policy and principles of development control expressed in the Port Adelaide Enfield (City) Development Plan.

**Related Policies** Council Policy: Streets - Naming  
**Related Documents** Council Procedures - Street Numbering

**Responsible Section** Finance  
**Responsible Directorate** Corporate Services  
**Delegation** Refer to Delegations and Sub-delegations Manual

---

### **Purpose/Objective**

This policy describes and demonstrates the street numbering process. The identification of buildings is important to imperative to ensure all individuals and service providers can easily locate properties by their unique street address.



## Scope

As permitted pursuant to Section 220 of the Local Government Act 1999, Council must assign a number as part of its primary street address to all buildings or allotments adjoining a public road.

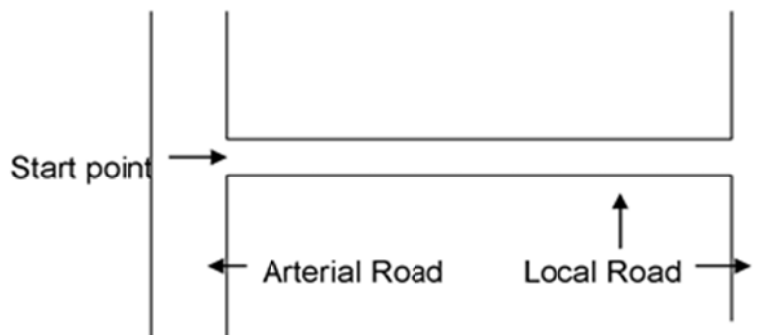
## Principles

Prevent inconsistency, inadequacy and confusion by providing a street numbering system that is simple to manage, logical to users and uniform to all properties within the municipality and, where practical, conforming to the practices in the wider community consistent with section 220 of the Local Government Act 1999.

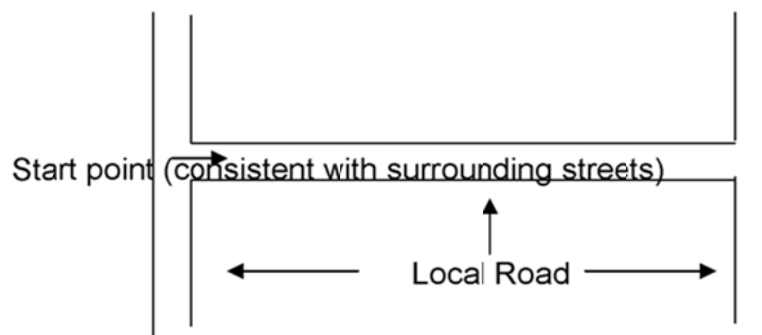
## Policy

1. Street numbering for all streets should be based on determining the start point of the street which is determined by adopting the hierarchical system which is based upon the significance of adjoining streets, as explained below.

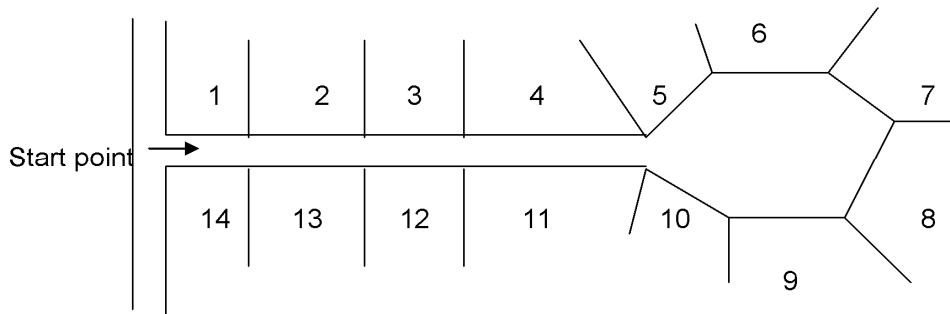
- 1.1. Streets that run between streets of unequal importance, e.g. between an arterial road and a local road, the numbering shall start at the street of greater importance.



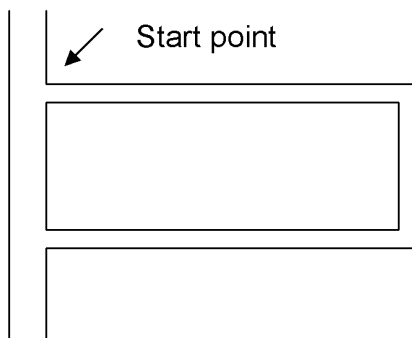
- 1.2. Streets that run between streets of equal importance, e.g. between two local roads, the numbering may start at either end consistent to surrounding streets.



- 1.3. The start point of each cul-de-sac shall be the entrance to the street and the numbers assigned shall be consecutive in a clockwise direction.



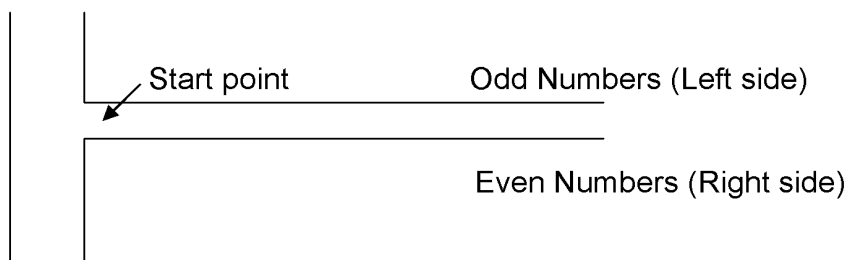
- 1.4 The start point of loop streets shall be at the left most entrance.



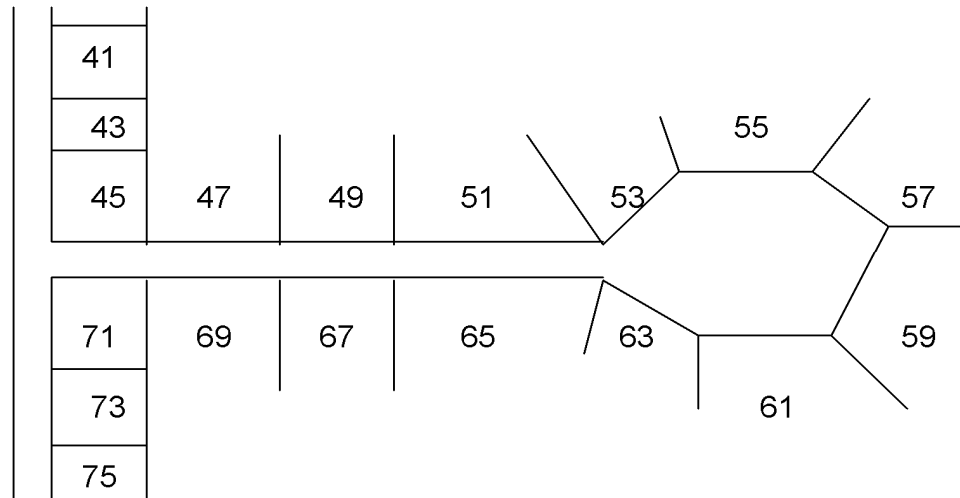
### Numbering Patterns

2. Once the start point has been determined, numbering away from the start point shall be determined according to the following:

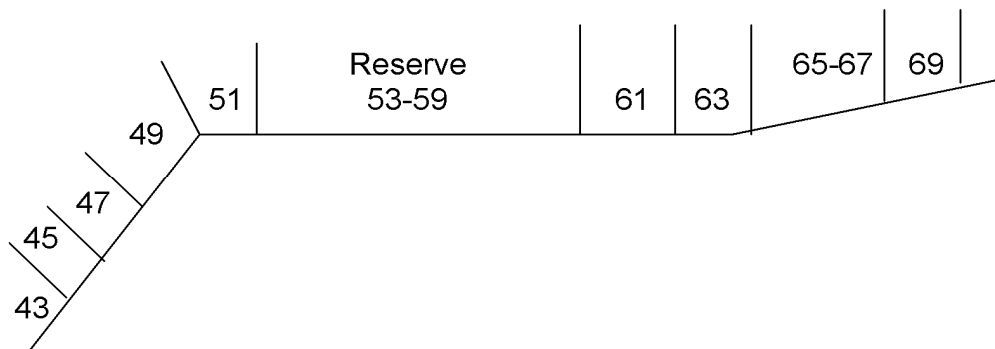
- 2.1 Odd numbers should be allocated to the left-hand side working away from the start point and even numbers to the right. This pattern may be disregarded if it does not conform to the pattern of surrounding streets within the area.



- 2.2 If a cul-de-sac has the same name as the adjoining street, the numbering for that street will continue into the cul-de-sac.



- 2.3 One street number should be allocated for every fifteen (15) metre frontage of a residential allotment but additional numbers should be allowed for according to the development potential of larger lots. For non-residential allotments, one number should be allocated for every thirty (30) metre frontage. The allocation may be varied when it is known that factors exist that affect the ability to sub-divide, e.g. title encumbrances.

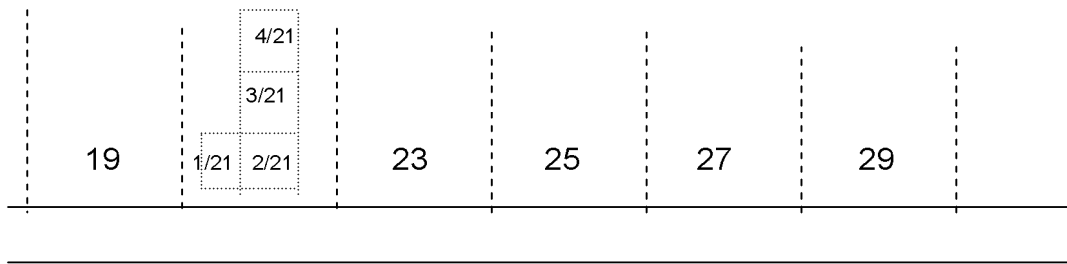


Note: Every allotment shall be given a number including reserves and drainage reserves etc.

## General

### 3. Flats, Units and Other Multiple Occupiers

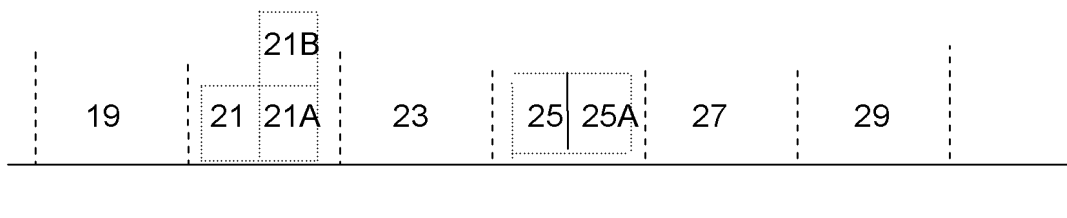
Where land is used by multiple occupiers such as flats, units and shops, the individual occupiers are to be assigned a number to identify the individual occupier and the numbers shall ascend in the same direction as the numbers assigned in the street or, where appropriate, from the front of the street towards the rear. For example, 1/21, 2/21 and 3/21.



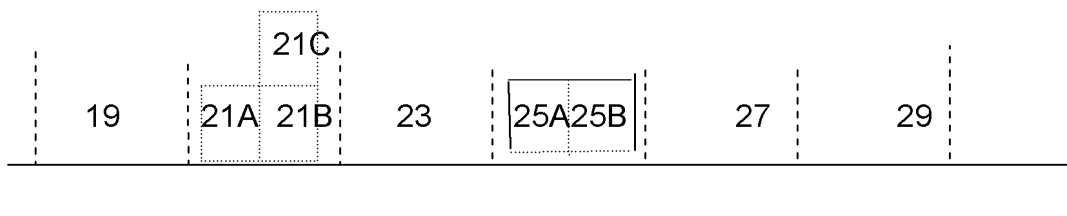
### Suffix

4. Where it is necessary to adjust the existing street numbers to overcome anomalies, the method causing least inconvenience should generally be chosen. Adjustments occasioned by development or redevelopment should be dealt with as follows:

4.1 Where only one street number was previously allocated and a multiple occupancy arises it may be sufficient to allocate a suffix to each of the new occupancies. For example, number 21 may become 21, 21A and 21B. Alphabetical suffixes shall ascend in the same direction as the numerical numbering of the street.



4.2 Where only one street number was previously allocated and a land division arises it may be sufficient to allocate a suffix for all of the allotments subject to the land division. For example, number 21 may become 21A, 21B and 21C. Alphabetical suffixes shall ascend in the same direction as the numerical numbering of the street.

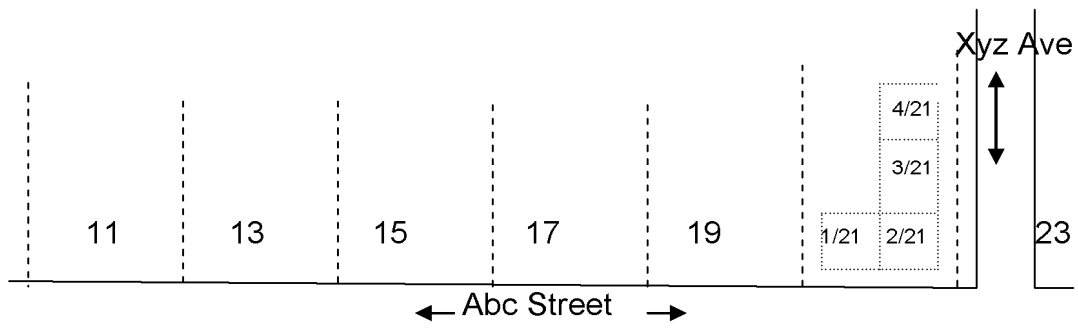


4.3 In all other cases, the use of an alphabetical suffix must be avoided and consideration given to renumbering the street.

## Alternative Address

5. Alternative addresses are to be avoided. The number assigned to a house or building shall be the number assigned to the allotment.

The allocation of an alternative address for use and display shall be restricted to situations where access to the occupancy cannot be gained from the allotment address.



Alternative address, in Xyz Avenue, may be given to 3/21 Abc St and 4/21 Abc St for purposes of mail, deliveries etc.

## Affixing of Numbers

6. Affixing street numbers should be in a manner that assists in the confirmation of the arrival at a nominated address or, by inference, the direction and distance from the present position to the desired address.

Numbers must be in a visible position and should be displayed on vacant land to aid in the location of other addresses on the same road.

When the Council requests an owner of land to display the appropriate number for the owner's building or allotment it must be displayed in a form directed or approved by the Council.

The owner shall be given 7 days' notice of a request to use the appropriate number.

The form of the display may have regard to:

- (a) *Shape and size* An address number signage shall consist of either a number plate or an edge to edge join of a series of single numeral plates. The address number specifications (50mm X 90mm) is the minimum required for a single numeral plate and may be enlarged if required. The numeral plate shall be rectangular, 50mm X 90mm, with the long axis vertical. Any exposed corners on a number sign shall be rounded and smooth.

- (b) *Colour* Numbers should be readily readable, high contrast and reflective, easily distinguished both day and night from a moving vehicle. The preferred colours are the use of a non-reflectorised black lettering on a white reflectorised background.
- (c) *Numerals* Numerals to be placed on the minimum size plate should be at least 75mm in height.
- (d) *Materials* The number sign should be constructed from aluminium sheet or from other material such as thermoplastic. They withstand extreme weather conditions. Supporting material and its method of fixing or adhesion should exceed the minimum durability and service life properties for the material making up the numerals and the numeral background.
- (e) *Placement* Number signs should be placed at address site entrances. For maximum visibility, number signs should be placed at least 1 metre above the ground. Number signs should not be placed on a gate.

*(Non-compliance with the Council's request is an offence under the Local Government Act 1999 – refer to the Local Government Act for applicable penalties.)*

### **Donation**

7. Any costs incurred by an owner of a property in relation to a substitute number being assigned to a property shall be borne by the owner. In the case of rateable property not owned by the Crown or an instrumentality of the Crown, that has had a substitute number assigned, and has a rating category of Residential in the Assessment Record of the Council, a donation of \$70.00 shall be made by the Council to such owner as a contribution towards costs provided the new number is conspicuously displayed within 30 days of the substitution.

When a rateable property not owned by the Crown or an instrumentality of the Crown is affected by a number substitution, a donation of \$50.00 shall be made to the occupier, not being the owner, of each affected assessment towards costs provided the new street number and the number of the unit, flat, etc for the assessment is conspicuously displayed within 30 days of the substitution.

### **Use of Incorrect Number**

8. Where an owner of land substitutes a number that is different to the number assigned by the council, the owner shall be given seven clear days written notice to remove the wrong number and to substitute the correct number at their expense.

*(It is an offence under the Local Government Act 1999 for an owner of land to adopt a number for a building or allotment that is inconsistent with the numbering system adopted by the Council – refer to the Local Government Act for applicable penalties.)*

## Incomplete Sub-divisions

9. If a sub-division occurs in the middle section of what will eventually be a continuous street, an estimation should be made of the total number of lots likely to be created along the entire street, before allocating numbers for the section subdivided.

## Other

10. Assignment of street numbers for individual allotments within a street resulting from a sub-division, building project or other isolated developments.

Resulting from a sub-division of land.

- The numbers are to be assigned according to the requirements of this policy and the developers advised at the time of notifying the approval of the sub-division.

Resulting from a building project.

- The numbers are to be assigned according to the requirements of this policy and the developers advised at the time of notifying the approval of the building works.

11. Assignment of new numbers for the whole of a street or to a portion of a street that does not conform to 10 above.

11.1 The Administration will prepare a proposed assignment of numbers for the street and notify the owners of the properties that the Council invites comment within 28 days.

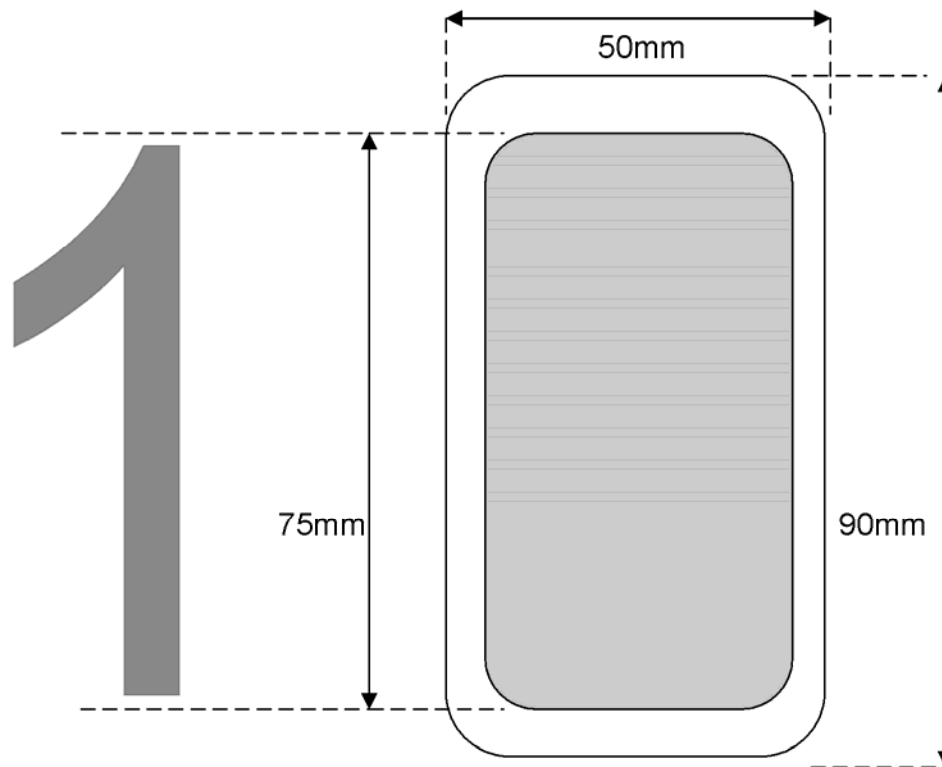
11.2 If objection to the proposed numbers is received from less than 20% of the owners of the properties in the street, the proposed numbers will be assigned and the owners notified in writing.

11.3 If objection to the proposed numbers is received from 20% or more of the owners of the properties in the street, the Administration will prepare a report for consideration by the Council and advise the owners of the Council's decision.

12. All changes in assignment of street numbers will be notified, in writing, to the following organisations and instrumentalities:

- Valuer-General (via Land Services Group)
- Australia Post
- Australian Electoral Commission
- Any other notification required by Statute or Regulation
- The Australian Gas Light Company (AGL)
- SA Power Networks
- Origin Energy
- Telstra
- SA Water Corporation

**Diagram #1 – 1:1 Scale illustration of number plate and numeral size.**



**Definitions**

Nil.

Cr. Wilcock seconded

CARRIED.

**ITEM 12.3.13 ANNUAL REVIEW OF CORPORATE SERVICES' COUNCIL POLICIES**

---

Cr. Barca moved that Council resolves that the Director Corporate Services' report titled *"Annual Review of Corporate Services' Council Policies"* be received and noted.

Cr. Wilcock seconded

CARRIED.

**ITEM 12.3.14 2015 YEAR OF THE PORT**

---

Cr. Barca moved that Council resolves that the Director Corporate Services' report titled *'2015 Year of the Port'* and the marketing initiatives outlined be received and noted.

Cr. Wilcock seconded

CARRIED.



**ITEM 12.3.15 CONSULTANTS' UNDERTAKINGS**

---

Cr. Barca moved that the Director Corporate Services' report on "*Consultants' Undertakings*" for the period 1 October 2014 to 31 December 2014, be received and noted.

Cr. Wilcock seconded

CARRIED.

**ITEM 12.3.16 TENDERS**

---

Cr. Barca moved that the Director Corporate Services' report titled "*Tenders*" be received and noted.

Cr. Wilcock seconded

CARRIED.

**ITEM 12.3.17 OUTSTANDING MATTERS - DIRECTOR CORPORATE SERVICES**

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Cr. Barca moved that the Acting Director Corporate Services' report titled "*Outstanding Matters - Director Corporate Services*" regarding the under mentioned items be received and noted:

1. Ownership of Former Enfield & Districts Historical Society Inc Historical Collection of Museum Artefacts
2. Rebates and Remissions of Rates 2014-2015
3. Closed Circuit Television (CCTV) Grants Program
4. Customer Service Responses - Online Reporting

Cr. Wilcock seconded

CARRIED.

**ITEM 12.3.2 FINAL PUBLIC HEALTH AND COMMUNITY WELLBEING PLAN 2015-2020 FOR COUNCIL ENDORSEMENT**

---

Cr. Wright moved that Council resolves as follows:

1. That the Director Corporate Services' report titled "*Final Public Health and Community Wellbeing Plan 2015-2020 for Council Endorsement*" be received and noted;
2. That the final Public Health and Community Wellbeing Plan 2015-2020 be endorsed by Council;
3. That the key strategies and recommendations be considered in the 2015/16 budget deliberations and as required budget submissions be prepared for further budget periods; and
4. That Council's final Public Health and Community Wellbeing Plan 2015-2020 be provided to the SA Chief Public Health Officer, as required by the South Australian Public Health Act 2011.

Cr. Russell seconded

CARRIED.

**ITEM 12.3.3 HANSON RESERVE MASTER PLAN**

---

Cr. Wilcock moved that Council resolves as follows:

1. The Director Corporate Services' report titled "*Hanson Reserve Master Plan*" be received and noted;
2. That further consultation be undertaken with Cycling SA, existing users of the Hanson Reserve and the wider community in order to refine the Master Plan;
3. That Council staff collaborate with Cycling SA to source additional funding from the Office for Recreation and Sport to form the association's capital contribution to the improvement of the velodrome, and
4. That following the above, a further Council workshop be held to present a more detailed Master Plan together with costs and staging options for implementation of the upgrade of the Reserve.

Cr. Boan seconded

CARRIED.

**ITEM 12.3.4 TAPEROO PARK - FORMER TAPEROO PRIMARY SCHOOL SITE SOCCER FACILITY UPDATE**

---

Cr. McCluskey moved that Council resolves as follows:

1. That the Director Corporate Services' report titled "*Taperoo Park - Former Taperoo Primary School Site Soccer Facility Update*" be received and noted;
2. That Council staff continue to liaise with the Port Adelaide Lion Soccer Club and the Office of Recreation and Sport in order to obtain additional funds for the Project either through government grant funding and/or directly from the Port Adelaide Lions Soccer Club.
3. The Administration to determine the requirements for prudential review under Section 48 of the Local Government Act 1999 and if required provide such a review for Council's consideration.

Cr. Jamieson seconded

CARRIED.

**ITEM 12.3.5 REGENCY PARK GOLF COURSE - REGENERATION OF GREENS**

---

Cr. Basham moved that Council resolves as follows:

1. That the Director Corporate Services' report titled "*Regency Park Golf Course - Regeneration of Greens*" be received and noted; and
2. That Council determines that special offers on season tickets/memberships cease as of 30 June 2015.

3. That Council constructs two large advertising signs by the end of this calendar year; one on the eastern part of the golf course facing South Rd, and one arrow head shaped facing both directions on Days Road adjacent the Tavern car park, which advertises the golf course and golf club subject to appropriate approvals.
4. That Council adds a standard blue and white sign on street sign poles at the following nearby intersections: Days/Regency; Days/Trafford; Hanson/Liberty Grove.

Cr. Boan seconded

CARRIED.

### **ITEM 12.3.8 STATE RECORDS ACT**

---

Cr. Iammarrone moved that Council resolves as follows:-

1. That the Director Corporate Services' report titled "*State Records Act*" be received and noted.
2. In relation to the obligations on elected members regarding compliance under the State Records Act, the Council write to the Attorney-General, the Minister for Local Government, the LGA, State Records and the Office of Local Government to ask for a change in the Act so that the standards of compliance for local government elected members match that of State Members of Parliament.

Cr. Basham seconded

CARRIED.

### **ITEM 12.3.10 POLICY REVIEW - ELECTED MEMBERS' INFORMATION MANAGEMENT**

---

Cr. Iammarrone moved that Council resolves as follows:-

1. That the Director Corporate Services' report titled "*Policy Review – Elected Members' Information Management*" be received and noted.
2. That Council writes to the Hon John Rau, Attorney General seeking his advice as to where Councillors' obligations lie in complying with the State Records Act and whether it is Councillors' obligation to keep records compliant or does this fall on the administration, (eg) through the use of Records Management staff and IT systems.

Cr. Basham seconded

CARRIED.

**ITEM 12.4      ACTING CITY MANAGER'S REPORT - WALLY IASIELLO**

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**ITEM 12.4.1    ESTABLISHMENT OF A FISH MARKET IN PORT ADELAIDE**

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Refer Page CL - 297

**ITEM 12.4.2    REBATE OF RATES - NEW PORT ADELAIDE SERVICED APARTMENT DEVELOPMENT**

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Refer Page CL - 298

**ITEM 12.4.3    NGA EXPENSE REQUIRING SPECIFIC APPROVAL**

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Refer Page CL - 298

**ITEM 12.4.4    2015 ASIA PACIFIC CITIES SUMMIT & MAYORS' FORUM**

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Cr. Barca moved that Council resolves as follows:-

1. That the Acting City Manager's report titled "*2015 Asia Pacific Cities Summit and Mayors' Forum*" be received and noted; and
2. That Council supports the attendance of Mayor Johanson at the 2015 Asia Pacific Cities Summit and Mayors' Forum in Brisbane from the 5-8 July 2015, and that Council meet all costs of such attendance in accordance with the Elected Members' Conferences, Seminars, Training and Development Policy.

Cr. Boan seconded

CARRIED.

**ITEM 12.4.5    DELEGATIONS - AMENDMENTS APRIL 2015**

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Refer Page CL - 298

**ITEM 12.4.6 SUBMITTING AGENDA ITEMS TO THE METROPOLITAN LOCAL GOVERNMENT GROUP**

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Cr. Barca moved that the Acting City Manager's Report titled "*Submitting Agenda Items to the Metropolitan Local Government Group*" be received and noted  
Cr. Boan seconded CARRIED.

**ITEM 12.4.7 OUTSTANDING MATTERS - ACTING CITY MANAGER**

---

Cr. Barca moved that the Acting City Manager's report titled "*Outstanding Matters - Acting City Manager*" regarding the under mentioned items be received and noted:

1. Reports by Council Delegates; and
2. Elected Member Announcements.

Cr. Boan seconded CARRIED.

**ITEM 12.4.1 ESTABLISHMENT OF A FISH MARKET IN PORT ADELAIDE**

---

Cr. Russell withdrew from the Chamber at 8.34pm.  
Councillors Wilcock and Osborn withdrew from the Chamber at 8.35pm.

Cr. Russell re-entered the Chamber at 8.36pm.  
Cr. Osborn re-entered the Chamber at 8.37pm.  
Cr. Iammarrone withdrew from the Chamber at 8.38pm.  
Cr. Wilcock re-entered the Chamber at 8.39pm.

Cr. Jamieson moved that Council resolves as follows:

1. That the Acting City Manager's report entitled "*Establishment of a Fish Market in Port Adelaide*" be received and noted; and
2. That an allocation of \$20,000 be made at the next budget review to undertake a preliminary feasibility study into the establishment of a Fish Market in Port Adelaide.

Cr. Guscott seconded CARRIED UNANIMOUSLY.

Cr. Iammarrone re-entered the Chamber at 8.41pm.

**ITEM 12.4.2 REBATE OF RATES - NEW PORT ADELAIDE SERVICED APARTMENT DEVELOPMENT**

---

Cr. Jamieson moved that Council resolves as follows:

1. The Acting City Manager's report entitled "*Rebate of Rates - New Port Adelaide Serviced Apartment Development*" be received and noted.
2. That a rate rebate pursuant to Section 166 (1) (a) of the Local Government Act is to be provided to Fishermen's Wharf Markets Pty Ltd for the serviced apartments located on portion of the allotment situated at Nelson St, Port Adelaide being Allotment 106 D 50895 CT Vol 5585 Folio 354. Once the 5 storey serviced apartment development has been completed Council will provide a 100% rebate on the Council rates for a period of 5 years while owned and occupied by Fishermen's Wharf Markets Pty Ltd.
3. This rebate is being provided to Fishermen's Wharf Markets Pty Ltd only and does not extend to other occupiers or owners.

Cr. Wright seconded

CARRIED.

**ITEM 12.4.3 NGA EXPENSE REQUIRING SPECIFIC APPROVAL**

---

Cr. Boan declared a conflict of interest as she is requesting special permission regarding expense reimbursement for a conference and withdrew from the Chamber at 8.43pm.

Cr. Guscott moved that Council resolves to provide a one off payment to Councillor Claire Boan of \$474.00 for fuel and accommodation expenses for travel to Canberra by motor vehicle to attend the 2015 National General Assembly of Local Government.

Cr. Wright seconded

CARRIED.

Cr. Boan re-entered the Chamber at 8.46pm.

**ITEM 12.4.5 DELEGATIONS - AMENDMENTS APRIL 2015**

---

Cr. Jamieson moved that Council resolve that:

1. The Acting City Manager's report titled '*Delegations – Amendments April 2015*' be received and noted.
2. That the Delegations and relevant conditions and limitations provided by way of resolution by Council in this report be included as an amendment to the Delegations Manual 2015.

3. In exercise of the power contained in Section 20 and 34(23) of the Development Act 1993, the following powers and functions under Regulation 47A the Development Regulations 2008, hereby delegated this 14th day of April 2015 to the person occupying the position of City Manager (and any person appointed to act in that position). Such powers and functions may be further delegated by the City Manager to an officer or officers of the Council as the City Manager sees fit:

***Regulation 47A - Minor Variation of Development Authorisation***

*The power pursuant to Regulation 47A of the Regulations, if a person requests the variation of a development authorisation previously given under the Act (including by seeking the variation of a condition imposed with respect to the development authorisation) to form the opinion that the variation is minor in nature and, if the delegate is satisfied that the variation is minor in nature, to approve the variation*

4. In exercise of the power contained in Section 44 of the Local Government Act 1999 the powers and functions provided in the Instrument of Delegation for the Safe Drinking Water Act 2011 contained in Attachment 1, subject to the conditions, limitations and provisos therein, hereby delegated this 14th day of April 2015 to the person occupying the position of City Manager (and any person appointed to act in that position). Such powers and functions may be further delegated by the City Manager to an officer or officers of the Council as the City Manager sees fit.

Cr. Wright seconded

CARRIED.

Cr. McKay moved that as items 12.4.8, 12.4.9 and 12.4.10 are to be considered in Camera that they be postponed to the end of this evening's Agenda.

Cr. Barca seconded

CARRIED.

Cr Croci withdrew from the Chamber at 8.50pm.

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**ITEM 12.4.8 MEETING TO BE HELD IN CAMERA - SECTION 90(2) & 90(3)(B)(I) AND (K) LOCAL GOVERNMENT ACT**

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Refer Page CL - 305

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**ITEM 12.4.9 COUNCIL TENDER NO. TCN006/15 PROVISION OF LEGAL SERVICES**

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Refer Page CL - 306

**ITEM 12.4.10 CONFIDENTIALITY ORDER SECTION 91(7) LOCAL  
GOVERNMENT ACT**

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Refer Page CL - 307

**ITEM 13. CORRESPONDENCE**

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**ITEM 13.1 CORRESPONDENCE - SOUTH AUSTRALIAN CIVIL AND  
ADMINISTRATIVE TRIBUNAL (SACAT)**

---

Cr. Jamieson moved that the correspondence and information sheet dated 5 March 2015 from the South Australian Civil and Administrative Tribunal be received and noted.

Cr. Guscott seconded

CARRIED.

**ITEM 13.2 CORRESPONDENCE - MS FONOVIC - PENSIONER  
CONCESSIONS FOR COUNCIL RATES**

---

Cr Croci re-entered the Chamber at 8.52pm.

Cr. Jamieson moved that Council resolves as follows:

1. That the Acting City Manager's report titled "*Correspondence - Ms Fonovic - Pensioner Concessions for Council Rates*" be received and noted; and
2. That the Acting City Manager write to the Prime Minister, the Premier, Opposition Leader and Local Government Association.

Cr. Iammarrone seconded

CARRIED.

**ITEM 13.3 CORRESPONDENCE - CAT PROTECTION SOCIETY - CAT  
MANAGEMENT PROPOSALS**

---

Cr. Jamieson moved that the correspondence from the Committee of the Cat Protection Society of South Australia dated 22 March 2015 be received and noted.

Cr. Guscott seconded

CARRIED.



**ITEM 13.4 CORRESPONDENCE - MAINSTREET SA**

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Cr. Jamieson moved that the correspondence from Mainstreet SA dated 19 March 2015 be received and noted.

Cr. Russell seconded

CARRIED.

**ITEM 14. NOTICE OF MOTION**

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**ITEM 14.1 NOTICE OF MOTION - PORT ADELAIDE ENFIELD HOTSPOT PROGRAM - CR OSBORN**

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Cr. Osborn moved that a report be brought back to a subsequent meeting of Council that addresses the costs, benefits and risks of implementing a pilot initiative modelled on the New York Public Library's "Library HotSpot Program", including the creation of an opt-in "Port Adelaide Enfield HotSpot Network" for interested education providers based within the council area, enabling eligible individuals to check out wireless internet hotspots from City of Port Adelaide Enfield libraries at no cost for a six month period, helping disadvantaged students access online educational resources at home and provide job seekers with a vital means of applying for employment. The report should consider eligibility criteria such as, but not limited to, the following:

- Users must be members have a valid library card
- Users under the age of 18 must have authorisation from a parent or guardian
- Users must be receiving the Newstart Allowance or studying through an institution that is part of the Port Adelaide Enfield HotSpot Network
- Users must agree to comply with the City of Port Adelaide Enfield Policy CD26 "Public Access to the Internet".

The report should also consider scope for partnering with internet providers who offer community development opportunities as well as philanthropic organisations in order to provide this service for free and to not significantly affect Council's budget.

In addition to amending the application of the City of Port Adelaide Enfield Policy CD26 "Public Access to the Internet", the report should consider what other policy implications this initiative may have.

Cr. Basham seconded

CARRIED UNANIMOUSLY.

**ITEM 14.2 NOTICE OF MOTION - COUNCIL MEETING EASTERN PART OF COUNCIL AREA - CR BASHAM**

---

Cr. Basham moved that a full Council meeting be held in the eastern part of the Council area be held before the end of the 2015 calendar year, in a month and location to be chosen by the administration and that a further report be tabled at a future Council meeting detailing the additional costs involved in hosting the meeting at an alternative Council location.

Cr. Russell seconded

CARRIED.

**ITEM 14.3 NOTICE OF MOTION - BLAIR ATHOL RESERVE - CR MCKAY**

---

Cr. McKay moved that a report be brought back to council detailing the terms of the agreement between the council and SA Water for the installation of the sewer pumping station on the Blair Athol Reserve and the status of any improvement works on the oval forming part of the agreement.

Cr. Iammarrone seconded

CARRIED.

**ITEM 14.4 NOTICE OF MOTION - AUDREY AVENUE, BLAIR ATHOL - CR MCKAY**

---

Cr. McKay moved that progress reports be brought back to the next council meeting on the following two notices of motion that were carried at the October 2014 Council meeting:-

***"ITEM 14.3 NOTICE OF MOTION - CHURCHILL ROAD - CR MCKAY***

*Cr. McKay moved that the council approach the Department of Planning Transport and Infrastructure to request the following:-*

- 1. The cycle time for the traffic lights at the entrance to the Churchill Centre be reviewed to reduce the waiting time for pedestrians after they press the button to cross the road; and*
- 2. A pedestrian actuated crossing be installed near the Jack Watkins Reserve for pedestrians wishing to cross the road to the reserve or the new Costco Store.*

*Cr. Martin seconded*

CARRIED.

**ITEM 14.9 NOTICE OF MOTION - AUDREY AVENUE, BLAIR ATHOL – CR MCKAY**

*Cr. McKay moved as follows:-*

*1. That Council investigates the possibility of effecting any or all of the solutions*

*as proposed by residents such as:-*

- Reducing the speed limit along Audrey Avenue to 40km; and*
- Adding speed humps and/or chicanes to control the flow of traffic; and*

*2. That Council notify the Member for Enfield, John Rau MP of the outcome.*

*Cr. Martin seconded*

**CARRIED. "**

Cr. Martin seconded

**CARRIED.**

**ITEM 14.5 NOTICE OF MOTION - COUNCIL POLICY CONTRACTS & TENDERING - CR IAMMARRONE**

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Cr. Iammarrone moved that Council's policy on Contracts and Tendering - CS03, Section 4 titled 'Communication of Tender Stages' is amended to the following:

That a report is submitted to Council listing the Tenders with a value of more than \$100,000 (except plant & equipment) before the tender is called. The listing is to include the estimated value of the contract. When Tenders are called, Council will be advised at its next meeting.

Council will be provided with details of tenders accepted since the previous meeting at the next available Council meeting.

Cr. McKay seconded

**CARRIED.**

**ITEM 14.6 NOTICE OF MOTION - KIRKBY CIRCUIT COMMON WALL GREENACRES - CR. BASHAM**

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Previously dealt with refer Page CL - 232

**ITEM 14.7 NOTICE OF MOTION - ACCESSIBLE CITIES - CR BOAN**

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Cr. Boan moved that Council staff:

1. Investigate ways that Council can support local businesses to be more user-friendly for people with disabilities.
2. Explore options involving incentives for businesses to make adaptations to existing buildings.

Cr. Russell seconded

CARRIED UNANIMOUSLY.

**ITEM 15. ADOPTION OF COMMITTEE REPORTS - Nil**

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**ITEM 16. URGENT BUSINESS**

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**ITEM 16.1 FILIPINO COMMUNITY EVENT**

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Cr. Iammarrone moved that Council provides \$500 to the Filipino Settlement Coordinating Council to assist them with their event "The fight of the century".

Cr. Martin seconded

CARRIED.

**ITEM 16.2 SOCCER GOALS AT BLAIR ATHOL RESERVE**

---

Cr. Martin declared a potential conflict of interest in regard to the next item to be considered by the meeting as both my husband and I are Life Members of the Kilburn Football and Cricket Club, Life Members of the Kilburn Junior Colts Football Club and volunteers at the said clubs but as per s74 4(b) of the Local Government Act 1999, as our roles are voluntary for a non-profit organisation, I do not have a conflict of interest and shall remain in the Chamber.

Cr. Barca withdrew from the Chamber at 9.44pm.

Cr. Barca re-entered the Chamber at 9.49pm.

Cr. Iammarrone moved that Council provides the Kilburn Football and Cricket Club with \$4,000 for the provision of portable soccer goals and netting at Blair Athol reserve and the Kilburn Football and Cricket Club be responsible for the safe storage and installation of the goals and netting.

Cr. Wright seconded

CARRIED.

**ITEM 12.4.8 MEETING TO BE HELD IN CAMERA - SECTION 90(2) & 90(3)(B)(I) AND (K) LOCAL GOVERNMENT ACT**

---

Cr. Jamieson moved that Council resolves as follows:

1. Pursuant to Section 90(2) of the Local Government Act 1999, the Council orders that all members of the public, except the Acting City Manager, Wally Iasiello, Director Community Development, Stephen Melville, Acting Director Technical Services, Robert Tiggemann, Executive Research Officer, Elaine McGlashan, Executive Clerical Officer, Danniele Worden, Council's Media Advisor, Nigel Hopkins, Tender Project Manager, Samantha Allard and External Evaluation Panel Member, Ray Pincombe be excluded from attendance at the meeting for the Agenda Item "*Council Tender No. TCN006/15 Provision of Legal Services*"
2. Pursuant to Section 90(3)(b)(i) and (k) of the Local Government Act, the information the disclosure of which -
  - (i) *could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting, or proposing to conduct, business or to prejudice the commercial position of the council; and*
  - (k) *tenders for the supply of goods, the provision of services or the carrying out of works;*

in relation to Agenda Item "*Council Tender No. TCN006/15 Provision of Legal Services*" the Council is satisfied that the principles, that the meeting be conducted in a place open to the public, has been outweighed in the circumstances.

Cr. Russell seconded

CARRIED.

Members of the Gallery withdrew from the Chamber at 10.08pm.

**ITEM 12.4.9 COUNCIL TENDER NO. TCN006/15 PROVISION OF LEGAL SERVICES**

---

Mayor Johanson declared a conflict of interest as his daughter Courtney is about to undertake a few weeks non-paid work with Norman Waterhouse so as to complete her GDLP and withdrew from the Chamber at 10.09pm.

Deputy Mayor Ray Guscott took the Chair.

Cr. Wilcock withdrew from the Chamber at 10.24pm.

Cr. Wilcock re-entered the Chamber at 10.26pm.

Cr. Jamieson moved that Council resolves as follows:

1. That the Acting City Manager's Report titled "*Council Tender No. TCN006/15 Provision of Legal Services*" be received.
2. That Council accept the tenders submitted by Norman Waterhouse, Piper Alderman and Kelledy Jones to be each contracted as Panel Members to be on the one Panel to service the following six areas of law:
  - Commercial Transactional
  - Local Government Statutory Compliance, Corporate Governance and Administrative
  - Planning, Building and Environment
  - Employment and Human Resource Management
  - Property, Licencing and Leasing
  - Regulatory
3. The contracts to be entered into be in accordance with the Request For Tender specification, being for a period of three financial years commencing 1 July 2015, with Council having at its sole option the right to extend a contract for up to a further two additional financial years.
4. The contracts to be entered into be prepared by an independent legal practitioner, being one that has not submitted a tender to provide legal services under TCN006/15.
5. That the Administration provides a report to Council detailing the costs and benefits of Council using the Local Government Association's in-house legal services for legal matters relating to the Local Government Act.

Cr. Iammarrone seconded

CARRIED.

**ITEM 12.4.10 CONFIDENTIALITY ORDER SECTION 91(7) LOCAL  
GOVERNMENT ACT**

---

Cr. Jamieson moved that having considered the item "*Council Tender No. TCN006/15 Provision of Legal Services*" in confidence under Section 90(2) and Section 90(3)(b)(i) and (k) of the Local Government Act 1999, the Council pursuant to section 91(7) of the Act orders that all correspondence and reports relating to this matter be retained in confidence for a period of 5 years and that this order be reviewed every 12 months.

Cr. Russell seconded

CARRIED.

Mayor Johanson re-entered the Chamber and assumed the Chair at 10.34pm.

Councillors McCluskey and Dinh withdrew from the Chamber at 10.34pm.

**ITEM 17. CLOSURE OF MEETING**

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The Presiding Member declared the meeting closed at 10.35pm.

Minutes confirmed,

PRESIDING MEMBER